

SERVE AND PROTECT REIMBURSEMENT REQUEST

SFN 62398 (02/2024)

Reimbursement Guidelines

Requests for reimbursement are for employers who employ paid, full-time firefighters or law enforcement officers. Requests must be received within 1 year from the date of medical exam.

Medical Exam Reimbursement

- Reimbursement is based on continuous years of service as a paid, full-time firefighter or law enforcement officer regardless of where the service occurred. (see NDCC § 65-01-15.1.3.a).
- The medical exam schedule is:
 - Upon hire
 - 1 to 10 years of service, medical exam every 5 years
 - 11 to 20 years of service, medical exam every 3 years
 - 21 or more years of service, medical exam every year
- The maximum reimbursement amount is up to \$250 per employee.
- WSI will accept one of the following as supporting documentation.
 - Copy of the paid invoice and proof of payment for medical exam (ex. cleared check, billing statement, or credit card receipt). The invoice must include the provider's name, location, and telephone number; employee's name; date of medical exam; and dollar amount.
 - Copy of the EOB and proof of payment if employer reimbursed the employee for the cost of the medical exam.

Questions relating to the program or reimbursement, contact the program specialist at 800-777-5033 or email at wsiserveprotect@nd.gov.

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