



North Dakota Workforce
Safety & Insurance

myWSI Roles for Employers

Below are the different roles for an employer and the access the roles have in [myWSI](#), WSI's online portal.

Role Name	Access to
Employer Ergonomics/Grant	<ul style="list-style-type: none"> • Apply for Ergonomics Initiative and Grant Programs Applications • Manage Ergonomics Initiative & Ergonomics Grant
Employer Safety	<ul style="list-style-type: none"> • Apply/renew Safety Incentive Program (SIP) application/participation (LC12) • View and Acknowledge Safety Incentive Program (SIP) Action Plan (LC15) - first year participants • View and Acknowledge Safety Inspection Report (LC13) • Submit Safety Inspection Corrective Action (LC14) • View and Acknowledge Safety Incentive Program (SIP) Audit (LC18) • View safety inspections and visit notes • View historical safety documents
Invitation Manager	<ul style="list-style-type: none"> • Manage invitations to others to delegate and revoke access
OEA User (Online Employer Account)	<ul style="list-style-type: none"> • View account summary information • Make a payment • View historical transactions • View Certificate of Payment • View documents: <ul style="list-style-type: none"> ○ Billing Statements ○ EMR Letters ○ Payroll Reports ○ Safety and Ergo documents ○ Prior generated Statement of Benefits • View reports <ul style="list-style-type: none"> ○ Loss Run Report – Active Claims PDF ○ Loss Run Report by Injury Date Excel & CSV ○ Loss Run Report by Injury Date PDF
Payroll Reporting	<ul style="list-style-type: none"> • File payroll report