

MEDICAL PROVIDER



What is myWSI?

The myWSI online portal is an easy, fast, and secure way for employers and medical providers to connect with WSI.

myWSI Functionality

A provider can:

- Review bill status and processing information
- Obtain a remittance advice
- Submit a bill appeal
- Generate an overpayment recovery report
- Submit or appeal a prior authorization request
- Access documents regarding prior authorization, billing, or medical records
- Upload medical records
- Verify and update demographic information

Designate an Account Administrator

Only one account administrator can be designated on the [myWSI Portal Registration \(M14\) form](#) for each billing/group NPI. This account administrator is then responsible for managing access for other users.

Register a Group/Billing NPI

Submit a [myWSI Portal Registration \(M14\) form](#) for each group/billing NPI account. WSI will send instructions on how to activate the medical provider account.

Access myWSI: Visit mywsi.workforcesafety.com and select Sign In.

Activate an Account

1. Register for a North Dakota Login ID, if you do not already have one.
2. Obtain a myWSI invitation code from WSI or the account administrator.

Accept Additional Invitation Codes

1. Go to mywsi.workforcesafety.com and select **Sign In**.
2. Select **Accept Invitation** from the left navigation.
3. Enter the new invitation code(s) and click **Accept Invites**.

This process may be repeated as many times as necessary.

Maintain an Individual North Dakota Login ID

Users should not share the North Dakota Login ID.

Visit the myWSI Support Page for Helpful Resources: workforcesafety.com/mywsi-support-center

For over 100 years, we've cared for injured employees and promoted safe workplaces.