



North Dakota Workforce  
Safety & Insurance


# Policyholder Services Codes

Below are the different codes used by policyholders.

Code	Example	What is it used for?	Format/Lifecycle
Account Number	1234567	Identifies an employer	Numeric; remains the same for the life of the account.
Statement ID	123ABC456	Quick Pay	Alphanumeric; a different statement ID is provided with each billing statement
myWSI Invitation Code	NLG6-FHLX-EF28	Access to myWSI	Alphanumeric; active for 60 days and is used once to activate myWSI access.

Examples:

## Billing statement



**North Dakota Workforce  
Safety & Insurance**

### Billing Statement

(08/2022)

1600 E Century Ave, Ste 1  
PO Box 5585  
Bismarck ND 58506-5585  
**Telephone 800-777-5033**  
Toll Free Fax 888-786-8695  
TTY (hearing impaired) 800-366-6888  
Fraud and Safety Hotline 800-243-3331  
[www.workforcesafety.com](http://www.workforcesafety.com)

Jane Doe  
ABC Company Inc  
ABC Store  
1234 Main Street  
 Fargo ND 58103

Date 07/26/2022  
→ Account number 1234567  
 AutoPay No  
→ **Statement ID 1ABCDEFGHIJ**

Previous balance \$0.00  
 Credits \$0.00  
 New charges \$250.00  
**Total balance \$250.00**  
**Minimum due \$250.00**  
**Due date 08/26/2022**

## Invitation Email

**From:** WSI NoReply <[wsimoreply@nd.gov](mailto:wsimoreply@nd.gov)>  
**Sent:** Tuesday, July 26, 2022 8:45 AM  
**To:**  
**Subject:** Important myWSI registration information

Jane Doe, you have been invited to myWSI.

This invitation is for the Account ABC COMPANY INC has with WSI.

Your invitation code is: NLG6-FHLX-EF28 ←

*This electronic mail transmission is intended for the use of the individual or entity to which it is addressed and may contain confidential information. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this information is strictly prohibited. If you have received this transmission in error, please notify the sender immediately by e-mail and delete the original message.*