



North Dakota Workforce
Safety & Insurance

Bryan Klipfel
Director

Order and Request for Hearing Information

Claimant information

Enclosed is a copy of an order from Workforce Safety & Insurance (WSI) awarding or denying benefits. If you want to appeal the order, you must select option 1 or 2 below. If you do not select one of the options, within 30 days from the date of the order, the order becomes final and may not be appealed.

1. Request assistance from the Decision Review Office (DRO) in writing within 30 days from the date of the order. DRO provides services at no cost to you. It is not necessary to have an attorney to request assistance from DRO.

Decision Review Office
1611 E Century Ave, Ste 402
Bismarck, ND 58503-0780
Phone: 800-701-4932 or 701-328-9900
Email: wsidro@nd.gov

- DRO will conduct an independent review of the claim and issue a Certificate of Completion.
- If you disagree with the review, you have 30 days from the date of the Certificate of Completion to submit a hearing request in writing to WSI's Legal Department.

2. Request a hearing from WSI in writing within 30 days from the date of the order.

Attn: Legal Department
Workforce Safety & Insurance
1600 E Century Ave, Ste 1
Bismarck, ND 58503
Phone: 800-777-5033 or 701-328-3800

To request a hearing:

- Submit a written request to WSI within 30 days of the date of the DRO Certificate of Completion (option 1) or the WSI Order (option 2).
- Explain why you think the order is wrong.
- Enclose additional information you want WSI to consider.

Payment of attorney fees (See North Dakota Century Code § 65-02-08)

WSI will pay your attorney fees according to North Dakota Workers' Compensation law if:

- You asked DRO for assistance and received a Certificate of Completion, **AND**
- You prevailed at the hearing, District Court, or Supreme Court. Prevailed means a benefit previously denied is paid.

Employer information

To request a hearing:

- Submit a written request to WSI within 30 days of the date of the order.
 - If you are a corporation, a North Dakota licensed attorney must represent you and submit the hearing request. WSI does not pay employer attorney fees.
- Explain why you think the order is wrong.
- Enclose additional information you want WSI to consider.

Contact customer service at 800-777-5033 or 701-328-3800 with questions.