

*Date*

Pharmacy or Supplier  
Drug Lane  
HazCom, OSHA

Dear Pharmacy or Supplier:

As an employer, it is our responsibility to contact any drug manufacturer, importer, or distributor to request an MSDS with the initial shipment of medication and a revised MSDS whenever a manufacturer amends an MSDS.

OSHA Law states that the manufacturer may not simply send the end user the insert labeling information required by the Food and Drug Administration or information from the *Physician's Desk Reference* as a substitute for the MSDS. Therefore, manufacturers, or distributors must issue an MSDS for all medications that are hazardous chemicals and are not in **solid** form intended for immediate distribution to the patient. In addition, if employees are required to dissolve or crush tablets or pills before administration to the patient, the law applies, because the drugs are not in their final form.

Please provide an MSDS for any chemicals or medications that are supplied to our facility. According to OSHA, the term "chemical" goes beyond liquids to encompass all gases, vapors, fumes, mists, and most solids.

If you have any questions about this request, please contact our office.

Sincerely,

Safety Director