

Quick Reference for Medical Documentation Requirements

Below are WSI's documentation requirements regarding billing for professional and institutional services. WSI's acceptable standard of resolution for all documentation is 300DPI.

UB-04/837I Submissions

| Service Rendered | Documentation for Reimbursement |
|--|---|
| Ambulance | Trip report |
| CAT Scan | CAT Scan report |
| Emergency Room | All notes pertaining to visit in addition to any x-rays or labs |
| Home Health | Notes for all submitted dates of service |
| Inpatient Stay | Admission history or discharge summary |
| Inpatient Stay with Surgical Procedure | Operative note and admission or discharge summary |
| Laboratory/Pathology/Radiology | Applicable report(s) |
| MRI | MRI report |
| Outpatient Surgery | Operative note |
| Physical/Occupational Therapy | Notes for all submitted dates of service |

CMS-1500/837P Submissions

| Service Rendered | Documentation for Reimbursement |
|-------------------------------|---|
| Ambulance | Trip report |
| CAT Scan | CAT Scan report OR if done in the ER, scan results documented in the ER note |
| Chiropractor | Notes for all submitted dates of service |
| Durable Medical Equipment | Physician order or note supporting dispensed supply |
| Emergency Room | All notes pertaining to visit |
| Home Health | Notes for all submitted dates of service |
| Injections | Procedure/Operative note |
| Inpatient | Progress note for submitted date of service signed by the physician who saw the patient |
| Laboratory/Pathology | Applicable report(s) |
| MRI | MRI report |
| Office Visit | Office note |
| Office Visit with X-Ray | Office note and X-Ray report unless results are documented in the office note |
| Operative Procedure | Operative note |
| Physical/Occupational Therapy | Notes for all submitted dates of service |
| X-Ray Done in ER | X-Ray report or results documented in the ER note |