



WSI

North Dakota Workforce
Safety & Insurance

**2022
CLASSIFICATION
MANUAL**

Your guide to employment classifications with North Dakota Workforce Safety & Insurance

INTRODUCTION

Dear Employer,

The Workforce Safety & Insurance (WSI) Classification Manual for 2022, effective July 1, 2022, is your guide to the 141 employment classifications in North Dakota. Classification rates were established with the assistance of The Burkhalter Group consulting actuaries.

Please take a few moments to become familiar with this manual and keep it for future reference. You may also access this information in our fully searchable website at www.WorkforceSafety.com. At our website you will find additional information on our services and programs, our upcoming events, the latest news and our online services.

NOTICE

Workers' compensation premiums
are assessed only on the first
\$38,400 of salary per employee.

DISCLAIMER

The materials contained within this rate classification manual are subject to the interpretation and final assignment by qualified WSI personnel. Employers should not rely on oral or telephonically communicated rate class assignments, but may rely on billing statements and written quotes from WSI.

Rate classifications are assigned based on information received from you, the employer, and are subject to change based on confirmation of the information received, new information, or an audit conducted by WSI.

The WSI Classification Manual utilizes classification codes unique to ND WSI. Classification codes or systems utilized in jurisdictions other than ND do not apply to WSI.

COMPOSITE CLASSIFICATIONS

Classifications marked with an asterisk (*) are composite rate classifications. All employees, including clerical office (8805), are to be included. There will be no payroll division for any employee within this scope, unless stated as an exception in the WSI Classification Manual.

ELECTIVE COVERAGE – CHAPTER 65-07-01

The remuneration for an employer (individual/sole proprietorship, member of an ordinary or general partnership, officers and directors of an association or cooperative and corporate officers of a corporation) is not reported as employee payroll. In addition, coverage for an employer's spouse and/or children under age 22 will not be in effect until WSI receives a completed, signed elective coverage contract. Upon receipt of a completed elective coverage contract premium will be billed as follows: Employer/Spouse-Premium calculated on wage cap amount. Children ages 21 and under for payroll period-Premium based on actual wages. Children 22 years and older for payroll period-Actual wages should be reported with employees.

If any officer, employer, member of an ordinary or general partnership, or self-employed person enters into a special contract for employer's insurance, the premium for such protection shall be based on the maximum payroll cap in effect at the time coverage is secured. As of July 1, 2022, the payroll cap was \$38,400. The current minimum premium is set at \$250.

VOLUNTEER ORGANIZATIONS MAY SECURE COVERAGE - CHAPTER 65-07-01

Any volunteer organization, not otherwise provided for under this title, may contract with WSI for insurance protection for its own members while they are engaged in specific activity provided for in the contract.

CONSTRUCTION OR ERECTION WORK

If the employer's operations include construction or erection work, division of payroll shall be made for each separate and distinct type of construction or erection operation, which is specifically described by a classification, provided separate records of payroll are maintained and provided the use of any such classification in connection with separate job or location is not restricted by a specific or general no-payroll-division qualification. Operations for which no separate records of payroll are maintained shall be assigned to the highest rate classification applicable to the job or location. This rule applies but is not limited to such employees as superintendents, power plant maintenance employees, watchmen, shipping and receiving clerks, yardmen, foremen, and on-site construction supervisors.

CONTRACTORS - GENERAL AND INDEPENDENT

General contractors who hire subcontractors can be held liable for delinquent workers' compensation premiums and penalties owed by the subcontractor. Verification by the general contractor of a subcontractor's workers' compensation account payment status is recommended.

Independent contractors are employers and, therefore, are not required to be covered by workers' compensation. An independent contractor / employer must provide coverage for any employees they hire. North Dakota Common Law is used to determine whether or not an individual is an independent contractor. For a determination of independent contractor status, please contact WSI at (701) 328-3800.

CUSTOM AGRICULTURAL OPERATIONS

For purposes of the agricultural service exception to hazardous employment under § 65-01-02, an agricultural employer that engages in a custom agricultural operation (which is the planting, care, or harvesting of grain or field crops on a contract-to-hire basis, exclusive of hauling by special contractor) retains the exemption unless the employer's custom agricultural operations are based outside this state or require more than 30 actual working days of operation during the calendar year.

SPLIT WAGES

An employee's payroll may be divided between two or more classifications provided that: (a) the classifications may be assigned properly to the employer according to the rules of the classification system; and (b) the employer maintains proper payroll records, disclosing the actual payroll by classification for each impacted employee. An estimated or percentage allocation of payroll is not permitted. Such records must reflect the actual time spent working within each job classification. If the original payroll records do not disclose the actual payroll applicable to each classification, the entire payroll of the individual employee must be assigned to the classification representing any part of his/her work that carries the highest authorized rate.

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Classification Number	Description
9062	Academic institutions - private and public
8010	Accessory dealers
8747	Accountants
8350	Acetylene dealers
3360	Acetylene welding
6206	Acidizing oil or gas wells
9090	Actors - in conjunction with theaters and plays
9615	Actors - motion picture and video production
9090	Actors - theater
9544	Advertising sign manufacturing
9544	Advertising sign erection, painting, maintenance
9061	Advocacy services
7420	Aerial spraying / dusting / seeding
7420	Aerial herding of animals
7405	Aerial mapping, surveying, photography
7420	Aerial stunt-flying operations
0006	Agricultural farming
3504	Agricultural manufacturing - heavy equipment
6042	Agricultural pipe installation
4583	Agricultural research and development
4583	Agronomy
7405	Air ambulance services
7405	Air charter services
8380	Air compressor dealers
5183	Air conditioning installation and repair
7405	Air taxi services
7403	Air traffic controllers
7403	Aircraft baggage attendants
7403	Aircraft cleaning
7403	Aircraft field employees
7405	Aircraft flight instructors
7405	Aircraft flying crews
7405	Aircraft flying operations
7403	Aircraft fueling attendants
7403	Aircraft ground crews
7403	Aircraft ground radio operators
7403	Aircraft hangar employees
7403	Aircraft mechanics
7403	Aircraft operations non-flying employees
7403	Aircraft repairing

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Classification Number	Description
7405	Aircraft sales demonstrations
7403	Aircraft salespersons
7720	Aircraft security personnel
7405	Aircraft sightseeing services
7403	Aircraft ticket agents
8010	Alarm systems sales and installation
2163	Alcohol distillery
2014	Alcohol manufacturing - fuel plants
9040	Alcohol treatment centers - overnight care
2014	Alfalfa processing
5410	Alterations building
7380	Ambulance drivers
9835	Ambulance services - volunteer
7217	Ammunition handlers
7217	Ammunition manufacturing
8000	Amusement machine operators - retail only
9182	Amusement parks
8380	Amusement sales and service
4740	Anhydrous ammonia manufacturing
8100	Animal hide merchandising
8100	Animal hide tanners
0006	Animal raising farms
9615	Animated features
7602	Announcers - radio and television
5545	Antenna installation - television or radio
3630	Antifreeze recycling
8000	Antique stores
9050	Apartment / hotel
0005	Apiaries
8010	Appliance stores
8747	Appointed officials
8747	Appraisers
8000	Arcade operations - retail only
8000	Arcades
8605	Archaeologists
9182	Archery clubs and ranges
5603	Architects
7720	Armored car express employees
8000	Art supply stores
7384	Artificial ice manufacturing

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Classification Number	Description
3504	Asbestos manufacturing
5410	Asbestos removal
6042	Ash pile removal (coal plant), loading, unloading
6042	Asphalt mixing plants
5110	Asphalt plant equipment repair
3124	Assembly of electrical parts
9061	Assistance and support programs
9090	Athletic clubs – no overnight
9090	Athletic health fitness – no overnight
9181	Athletic organizations – professional
9182	Athletics – nonprofessional
8747	Attendant care – no other duties
8747	Attorneys
8284	Auctioneers livestock – sales ring only
8747	Auctioneers – specialty contract
8010	Audio equipment dealers
7602	Audio programs
8747	Auditors
3630	Auto body paint shops
3630	Auto body repair shop
3630	Auto body shops
3630	Auto glass installation
9180	Auto racing
3630	Auto salvage parts recovery wrecking yard
9180	Auto stunt shows
8010	Automobile accessories stores – wholesale and retail – new
8380	Automobile auction dealers
8380	Automobile dealers – new and / or used
8747	Automobile dealers – new and / or used – no service or repair
3504	Automobile manufacturing
8010	Automobile parts stores – wholesale and retail – new
8380	Automobile rental dealers
8380	Automobile rentals and leasing
3630	Automobile repair
3504	Automotive parts manufacturing
3630	Automotive repair – machine shops
5410	Awning erection – wood, metal, canvas
2681	Awning manufacturing
9002	Babysitters
6221	Backfilling or burrowing

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Classification Number	Description
6221	Backhoes or powershovel work
7403	Baggage attendants
8000	Bake-off bakeries
2000	Bakery operations
8000	Bakery products store
5040	Balcony erection – iron or steel
5410	Balcony erection – wood
0050	Baling – custom
7420	Ballooning – hot air
8747	Bands
8808	Banks
9580	Barbers
9071	Bars
2803	Baseball bat manufacturing
9181	Baseball – professional
6221	Basement excavation
9050	Basic care facilities
2681	Basketball manufacturing
9181	Basketball – professional
8015	Bathtub and sink refinishing, repair
3504	Bathtub manufacturing
3124	Battery manufacturing
8022	Bean cleaning and bagging
8022	Bean warehouses
9580	Beauticians
9580	Beauty salons
9580	Beauty schools
0005	Bee raising and handling
0005	Beekeeping
7215	Beer distributor drivers and helpers
8000	Beer, liquor, wine stores – off sale
2030	Beet piling receiving stations
2014	Beet pulp processing
2030	Beet sugar manufacturing
8747	Bell ringers / charity collections
3124	Belt buckle manufacturing
7215	Beverage distributor drivers and helpers
2163	Beverage – nonalcohol manufacturing
9078	Bible camp
9544	Bill posting

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Classification Number	Description
9544	Billboards
1463	Billet manufacturing
9090	Billiard halls
8747	Bingo halls
3360	Blacksmith operations
7217	Blasting operations
2803	Blind manufacturing – wood
7384	Block ice manufacturing
4036	Block manufacturing
5025	Blocks – concrete and glass
4365	Blueprinting
8284	Boarding stables
8380	Boat and boat engine sales
3504	Boat manufacturing
5110	Boiler installation, repair
3620	Boiler manufacturing – metal
3124	Bolt manufacturing
4310	Bookbinding
4310	Book publishing
8000	Bookstores
8805	Bookkeeping employees
7380	Bookmobiles
2681	Boot manufacturing
8000	Bottle shops / liquor – off sale
8350	Bottled gas dealers
2163	Bottled water manufacturing
9090	Bowling lanes
8380	Bowling machines
4310	Box manufacturing
2681	Box spring manufacturing
9078	Boy scout camps
3630	Brake repair
8284	Brand inspectors
3124	Brass goods manufacturing
5100	Brass work – ornamental
2163	Brewery operations
5025	Brick cleaning
4036	Brick manufacturing
5025	Bricklayers
5040	Bridge building – iron or steel

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Classification Number	Description
6253	Bridge foundations and footings – caisson work
1463	Briquette manufacturing
7602	Broadcasting programs
5100	Bronze work – ornamental
2803	Broom handle manufacturing
2705	Brush cutting by logging company
5410	Building additions – alterations, remodeling, repair
5410	Building construction – commercial or residential
9007	Building custodians
8747	Building managers
8207	Building material dealers – new material only – wholesale and retail
6210	Building moving, demolition, raising
6210	Building wrecking and salvage
8350	Bulk oil distribution dealers
9180	Bungee jumping
4036	Burial vaults manufacturing
6221	Burrowing
7380	Bus drivers
3504	Bus manufacturing
8747	Bus terminal employees
8747	Business agents
8003	Butchers
9002	Butlers
2064	Butter manufacturing
3124	Button manufacturing
7380	Cab drivers
5410	Cabinet installation
2803	Cabinet manufacturing – shop only
7601	Cable line
7601	Cable television line construction
7603	Cable television companies – installation, service, repair
3124	Cable wire manufacturing – insulated, electrical
9071	Cafes
6253	Caisson work
7535	Calibration and testing of equipment
8000	Camera stores
3504	Camper manufacturing
9182	Campgrounds
9078	Camping operations
3504	Can manufacturing

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Classification Number	Description
6042	Canal construction
8380	Candy machines
2041	Candy manufacturing
2014	Canneries
2014	Canning processing
2681	Canvas goods manufacturing
8380	Car jockeys
8380	Car wash operations
8350	Carbon dioxide distribution dealers
4310	Cardboard box manufacturing
9180	Carnivals
5410	Carpentry finish work
2803	Carpentry shops
5410	Carpentry work related to new or remodeled structures
9007	Carpet cleaners
5502	Carpet installation
2681	Carpet manufacturing
8015	Carpet sales stores
3504	Carriage manufacturing
0007	Carrot hoeing
6203	Casing installation – drilling rig
8747	Casinos – gaming operations only
2583	Casket lining
3685	Cassette player assembly
9071	Catering services
8380	Caterpillar dealers
8284	Cattle dealers
0006	Cattle farming
5410	Caulking
3685	CD laser disc and cassette player assembly
5410	Ceiling installation
8010	Cellular phone sales and installation
5205	Cement bulk plants – no delivery
9220	Cemeteries
4061	Ceramic shops
5502	Ceramic tile installation
4061	Ceramics
7715	CERT (Community Emergency Response Team) members
9040	Certified nurse assistants
9403	Cesspool cleaning

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Classification Number	Description
8747	Charitable gaming operations
7405	Charter services – aircraft
7380	Chauffeurs
2064	Cheese plant operations
7700	Chemical and hazardous materials protection – paid
7710	Chemical and hazardous materials protection – volunteer
4583	Chemical dealers
9042	Chemical dependency clinic
4583	Chemical mixing
0010	Chemical spraying – ground level
0006	Chicken farms
0034	Chicken hatcheries
5040	Chimney erection – metal
9007	Chimney sweeps
2803	Chipboard manufacturing
9042	Chiropractic clinics
9090	Choirs – in conjunction with theaters and plays
9104	Choirs – religious organizations
0004	Christmas tree harvesting
0003	Christmas tree sales
3360	Chrome plating
9104	Churches
8000	Cigarette and cigar stores
8380	Cigarette machines
7529	Circuit breaker installation / REA
9180	Circus
9830	Civil Air Patrol
7715	Civil defense disaster emergency trainees volunteer
1463	Clay products manufacturing
9007	Cleaning services
9104	Clergy
8805	Clerical office employees
9042	Clinics
9042	Clinics – health
9042	Clinics – mental
9042	Clinics – optical
2583	Cloth goods manufacturing
3124	Clothes hangar manufacturing
2583	Clothes manufacturing
8000	Clothing stores

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Classification Number	Description
9062	Coaches – academic institutions
9182	Coaches – nonprofessional
9181	Coaches – professional
1463	Coal briquette manufacturing
5603	Coal company engineers
4740	Coal gasification operations
8221	Coal merchants
1005	Coal mining
2660	Cobblery operations
2014	Coffee processing
6042	Coffer dam construction
3124	Coil spring manufacturing
8380	Coin-operated laundry
8380	Coin-operated vending machine operations
8291	Cold storage warehouse
8747	Collectors
9062	Colleges
0050	Combining – custom
7405	Commercial aircraft operations
8010	Commercial food / equipment sales
7602	Commercial wireless programs
9615	Commercials production
9078	Commissaries
8022	Commission merchants – wholesale
7215	Common carrier trucking
7601	Communication line construction
9061	Community action programs
9061	Community living training
9061	Community outreach programs
7715	Community response team (CERT) members
9835	Community service programs – volunteer
7405	Commuter air carriers
3685	Compact disc player assembly
9002	Companions
1320	Completed gas well operations
1320	Completed oil well operations
8350	Compressed gas distribution dealers
3685	Computer and electronic equipment assembly – intricate operations
8010	Computer equipment dealers
8747	Computer programmers

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Classification Number	Description
9071	Concessions
5205	Concrete basements
6042	Concrete dams
5205	Concrete driveways
5205	Concrete footings
4036	Concrete products manufacturing
6042	Concrete ready-mix plants
5205	Concrete sidewalks
5410	Concrete silos
5025	Concrete tile work
5110	Concrete plant equipment repair
6042	Concrete pumping
5205	Concrete work
5205	Concrete work – curb and gutter
5205	Concrete work – flat
5205	Concrete work – foundation walls
6042	Concrete work – street or road construction
5190	Conduit construction
8000	Confectionery stores
2041	Confections manufacturing
6301	Connecting gas sewer and water mains
8000	Consignment stores
3504	Construction manufacturing – heavy equipment
5603	Consulting engineers
5110	Conveying equipment erection, repair
2000	Cookie manufacturing
2041	Cooking operations
5183	Cooling system installation
3124	Copper goods manufacturing
1320	Core drilling
2014	Corn milling plants
2014	Corn products manufacturing
2030	Corn syrup refining
8022	Corn warehouses
9182	Corporate retreat centers
7720	Corrections officers
8000	Cosmetic stores
9182	Country clubs
8304	Country grain elevators
7215	Couriers package and freight delivery
8747	Court reporters

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Classification Number	Description
2000	Cracker manufacturing
6042	Crane operators
8380	Crawler tractor dealers
2064	Creameries
8808	Credit unions
9620	Crematories
0050	Crop harvesting – custom
0010	Crop spraying / dusting – ground level
4740	Crude oil refining
6042	Culvert installation and maintenance
3620	Culvert manufacturing and fabrication – steel
4036	Culvert manufacturing – concrete
9182	Curling rinks
5502	Curtain installation
2583	Curtain manufacturing
8015	Curtain stores
9007	Custodians
0050	Custom combining
2583	Custom dressmaking
0050	Custom operations
8010	Dairy equipment dealers
0006	Dairy farming
2064	Dairy products manufacturing
6042	Dam construction – concrete or earthen
9090	Dance hall studios, programs
9090	Dance halls
8805	Data entry clerks
8010	Data processing equipment dealers
9062	Daycare providers
6210	Dealers second-hand lumber or building materials
9071	Deli operations
7215	Delivery services
6210	Demolition of buildings
8747	Demonstrations or merchandising
9042	Dental clinics
4692	Dental laboratories
4692	Denture manufacturing
8001	Department stores – full line
6203	Derrick erection dismantling or hauling by drilling company
6205	Derrick erection dismantling or hauling by specialty trade contractor

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Classification Number	Description
6205	Derrick hauling by specialty trade contractor
6042	Derrick rig anchor installation
7720	Detectives
2014	Detergent manufacturing
9061	Developmental disability support services
9042	Diet centers
9042	Dietitians
9615	Directors – motion picture and video production
8010	Display set-up – stores
9544	Display sign manufacturing
6221	Ditch digging
7700	Diving teams –paid
7710	Diving teams – volunteer
6253	Diving – construction or repair
5040	Diving – inspection
8831	Dog catcher
9180	Dog racing
9002	Domestics
5410	Door and door frame installation
2803	Door manufacturing
9050	Dormitories – noneducational facilities
9062	Dormitories in conjunction with educational facilities
8805	Drafting employees
9007	Drain cleaning
4036	Drain tile manufacturing
4036	Drainage tile manufacturing
5502	Drapery installation
8015	Drapery stores
6223	Dredging
4310	Dress pattern manufacturing
2583	Dressmaking
6204	Drilling – fluid dealers
6203	Drilling – oil or gas wells
6203	Drilling – rig casing installation
6203	Drilling – rig dismantling by drilling company
6205	Drilling – rig dismantling / erection by specialty trade contractor
6203	Drilling – rig hauling by drilling company
7380	Drivers – bus
7380	Driving school instructors
7215	Driving school instructors – truck

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Classification Number	Description
7380	Driving training schools
5603	Drone operators
7403	Drone package delivery
4601	Drug or pharmaceutical products manufacturing
8000	Drug stores
9040	Drug treatment centers – overnight care
9042	Drug treatment clinic
8380	Dry-cleaning machines
2583	Dry-cleaning operations
8000	Dry goods store
5345	Drywall work
6042	Earth fill structures
4061	Earthenware
9061	Economic opportunity programs
0034	Egg grading
0034	Egg packaging
0034	Egg production
8747	Elected officials
7531	Electric energy for sale generation transmission and distribution
7533	Electric light and power cable construction – investor owned
7529	Electric light and power cable construction – REA
7534	Electric light and power cable construction – specialty trade contractor
7533	Electric light and power companies – investor owned
7529	Electric light and power companies – REA
7531	Electric light and power company operations and maintenance
5190	Electric motor rewinding
7534	Electric power apparatus outside install – specialty trade contractor
7533	Electric power apparatus outside installation – investor owned
7529	Electric power apparatus outside installation – REA
7533	Electric power clearing of right of ways – investor owned
7529	Electric power clearing of right of ways – REA
7534	Electric power clearing of right of ways – specialty trade contractor
7533	Electric power pole erection – investor owned
7529	Electric power pole erection – REA
7534	Electric power pole erection – specialty trade contractor
7534	Electric power underground wire construction – specialty trade contractor
7533	Electric power underground wire construction – investor owned
7529	Electric power underground wire construction – REA
8010	Electrical appliance stores
5190	Electrical equipment installation and repair
3124	Electrical light fixtures manufacturing

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Classification Number	Description
5190	Electrical wiring installation and repair
5190	Electricians
7535	Electronic apparatus equipment installation, repair
7535	Electronic work – installation, repair
3124	Electroplating
4310	Electrotyping
5110	Elevator installation – repair
8304	Elevators – grain line and terminal
9620	Embalmers
9040	Emergency medical treatment facilities
3630	Engine repair
5603	Engineers
7602	Engineers – broadcasting
5603	Engineers – consulting
9090	Entertainment facilities
5603	Environmental testers
6204	Equipment dealers oil and gas well
5110	Equipment erection or repair
3504	Equipment manufacturing – large product equipment
8380	Equipment rental stores
5110	Escalator installation and repair
2014	Ethanol manufacturing
6221	Excavation or ditch digging
6042	Excavation – sand or gravel
9090	Exercise facilities
7217	Explosive ammunition handlers
7217	Explosives manufacturing
9182	Exposition halls
0010	Exterminating
4150	Eyeglass manufacturing
8000	Eyeglass stores - sales of frames and lenses
3124	Eyelet manufacturing
9182	Fairs
2094	Fallen animal services
8380	Farm implement dealers – new and / or used
0251	Farm irrigation
0007	Farm laborers – row crop only
0006	Farm machinery operations
0050	Farm machinery operations – custom
8010	Farm supply stores
0006	Farming

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Classification Number	Description
3360	Farrier – shoeing of horses or mules
2014	Feed milling plant
8022	Feed stores
8284	Feedlot operations – commercial
6400	Fence construction
2803	Fence manufacturing – picket, wooden – shop only
4583	Fertilizer application – dry or liquid
4583	Fertilizer blending
4583	Fertilizer dealers
4583	Fertilizer delivery
4583	Fertilizer spreading
3504	Fiberglass and rubber products manufacturing
2803	Fiberglass insulation manufacturing
7601	Fiber optic line installation
8747	Field auditors
0006	Field crops
4150	Field glass manufacturing
8380	Filter cleaning and restoring
8808	Financial institutions
5410	Finish carpentry
7700	Fire departments – paid firefighters
7710	Fire departments – volunteer
5040	Fire escape erection – metal
3630	Fire extinguishing service and maintenance
8010	Fire fighting equipment sales – no recharging of tanks / vessels
3630	Fire fighting equipment – recharging of tanks / vessel
5603	Fire tenders/watchers
5410	Fireplace construction
8010	Fireplace dealers
1463	Fireplace log manufacturing
5025	Fireplace Masonry
3504	Fireproof equipment manufacturing
0004	Firewood cutting and sales
0004	Firewood cutting and splitting
7217	Fireworks manufacturing
8000	Fireworks stores retail only no manufacturing
0006	Fish farming
8003	Fish markets
9042	Fitness centers – nonathletic
9090	Fitness centers

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Classification Number	Description
0010	Flagperson / spraying – no flying
7405	Flight instructors
8015	Floor covering dealers
5502	Floor Covering Installation
5502	Floor refinishing
5502	Floor tile installation – terrazzo
5502	Floor tile installation – mosaic
8000	Florist stores – retail only no greenhouse
0003	Florists with greenhouse operations
2014	Flour milling plants
0003	Flower growing
3124	Flower manufacturing
4061	Flower pot manufacturing
9061	Food bank operations
9071	Food services
2014	Food Processing
9181	Football – professional
6221	Foundations excavation only
3504	Foundry manufacturing
3504	Foundry operations
6205	Frac sand
6203	Fracturing operations by drilling company
6206	Fracturing operations by specialty contractor
5410	Framing construction
9078	Fraternal organization camps
9050	Fraternities
7215	Freight transportation
3630	Freon recycling
0006	Fruit farming
0006	Fruit harvesting
2163	Fruit juice manufacturing
2041	Fruit processing – preserving
4740	Fuel oil manufacturing
8380	Fully automatic car wash operations
0010	Fumigating ground level
9061	Functional disability support programs
8747	Fund raising campaign contractors
9620	Funeral homes
0006	Fur farming
2583	Fur goods manufacturing
9007	Furnace cleaners

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Classification Number	Description
5183	Furnace installation
3124	Furniture assembly metal
9007	Furniture cleaners
8015	Furniture dealers
3504	Furniture manufacturing – metal
2803	Furniture manufacturing – wood only
2803	Furniture stock manufacturing
8292	Furniture storage – separate location
2860	Furniture upholstery – separate and distinct business
8292	Furniture warehouse – separate location and separate staff
2803	Furniture woodworking operations – shop only
7720	Game and fish wardens
8380	Gaming machine sales and service
8747	Gaming operations employees
5410	Garage door installation
3504	Garage door manufacturing
9403	Garbage collection
9403	Garbage refuse
8010	Garden supply stores
3504	Garden tractor manufacturing
0003	Gardening
0003	Gardening operations
6208	Gas instrument logging
6301	Gas line construction
6204	Gas well equipment dealers
6204	Gas well suppliers
6203	Gas wells drilling
8350	Gasoline bulk delivery
4740	Gasoline manufacturing
8380	Gasoline station operations
7215	Gasoline transporting
7500	Gasworks maintenance
7500	Gasworks operations only
3124	Gear manufacturing
0006	General farm operations
7215	General motor freight transportation
8605	Geologists
8605	Geologists – oil and gas
1320	Geophysical exploration
8000	Giftware stores
5040	Girder erection – steel

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Classification Number	Description
9078	Girl scout camps
4130	Glass grinding, beveling, silvering, polishing
3504	Glass manufacturing
4130	Glass merchants
8292	Glass recycling
4061	Glazed ceramic goods
4130	Glaziers
7420	Gliders – aerial
2681	Glove manufacturing leather or textile
3504	Glue manufacturing
3504	Golf cart manufacturing
9182	Golf courses
5410	Grain bin erection – metal
8304	Grain cleaning mobile by elevator employees
8022	Grain cleaning mobile by specialty trade contractor
8022	Grain cleaning mobile operations
8304	Grain elevators
0006	Grain farming
0050	Grain harvesting – custom
8747	Grain inspection
2014	Grain milling
0006	Grass seed farming
6042	Grass seeding / sodding – highways
9220	Grave digging
4036	Grave vault manufacturing
6042	Gravel hauling
0003	Greenhouse operations
4061	Greenware production
8000	Greeting card stores
8000	Grocery stores
7403	Ground crews – aircraft
6042	Guard rail installation
8380	Gum machines
9182	Gun clubs
3124	Gun manufacturing
2583	Hair goods and wig manufacturing
9050	Halfway houses
3124	Hardware manufacturing – no foundry
8010	Hardware stores
8022	Harvested crops merchandising

CLASSIFICATION INDEX

Classification Number	Description
0050	Harvesting - custom
0034	Hatcheries
7215	Hauling livestock
0050	Hay baling – custom
0006	Hay farming
7215	Hazardous waste hauling
9002	Health care providers
9042	Health center
9042	Health clinic
9042	Hearing aid centers
3124	Hearing aid manufacturing
3620	Heat exchanger manufacturing metal
5183	Heating systems installation
8380	Heavy equipment dealers – new and / or used
6042	Heavy equipment operators
7405	Helicopter services
7405	Helicopter sightseeing services
8100	Hide dealers
6042	Highway construction
6042	Highway landscaping
6042	Highway maintenance and repair
6042	Highway striping and marking
6042	Highway traffic signal and lighting construction
9181	Hockey professional
0007	Hoeing crops by hand
8284	Hog dealers
0006	Hog farming
8015	Home furnishing dealers
9002	Home health care
9040	Home health care nurses
9050	Homeless shelters
0005	Honey packaging
0005	Honey processing
0005	Honey production
0005	Honey sales
0005	Honey shipment
6301	Horizontal boring
8284	Horse dealers
9180	Horse racing
9040	Hospitals

CLASSIFICATION INDEX

Classification Number	Description
7420	Hot air ballooning
6206	Hot oil operations
6205	Hot shot services
9050	Hotels
6210	House moving
8292	Household goods warehousing and storage
9002	Household servants
9061	Housing rehabilitation programs
8831	Humane officer
9050	Hunting lodges
2064	Ice cream manufacturing
8000	Ice cream stores
7384	Ice cube manufacturing
7384	Ice dealers
7384	Ice handling
7384	Ice harvesting
7384	Ice storage
3504	Implement manufacturing
8380	Implement rental stores small
7531	Incinerator operations
9090	Indoor amusement facilities
4583	Ink manufacturing
9835	Inmate work release programs
7215	Instructors for truck driving schools
9062	Instructors – educational
6208	Instrument logging oil or gas
5410	Insulation installation
2803	Insulation manufacturing
8747	Insurance company agents
8747	Insurance company auditors
8747	Insurance company claims adjusters
8015	Interior design and decorating
7215	Interstate trucking
7215	Intrastate trucking
8747	Investigators
5040	Iron erection
3504	Iron manufacturing and fabrication
8221	Iron merchants
5100	Iron work – ornamental
6042	Irrigation system installation, construction work, pipe installation

CLASSIFICATION INDEX

Classification Number	Description
0251	Irrigation systems fixed or movable installation
0251	Irrigation work operations
8010	Janitorial supply stores
9007	Janitors
2041	Jelly manufacturing
4150	Jewelry engraving
4150	Jewelry manufacturing
8000	Jewelry stores
9061	Job Corps
9061	Job placement programs
9061	Job Training Partnership Act (JTPA)
8380	Juke boxes – sales, installation, service, repair
6209	Junk dealers
8747	Jurors
7720	Juvenile attendants
8831	Kennels
4061	Kiln drying productions
8000	Kiosks
4310	Labeling of manufactured paper products
8747	Labor union organizers / representatives / officials
4601	Laboratories
4692	Laboratories – dental
9042	Laboratories – medical
9042	Laboratories – medical or pathology
4601	Laboratory research medicine
3124	Lamp manufacturing
8000	Lamps and lighting fixtures stores
9403	Landfill operations
0003	Landscaping / Commercial and Residential
6042	Landscaping highway
3124	Lantern manufacturing
3685	Laser disc assembly
5345	Lathing
2583	Laundry operations
7720	Law enforcement
8380	Lawn and garden equipment dealers
9007	Lawn maintenance
4036	Lawn ornament manufacturing
0003	Lawn planting
5183	Lawn sprinkler installation and repair

CLASSIFICATION INDEX

Classification Number	Description
3504	Lawn mower manufacturing
5603	Lead testers
8100	Leather dealers
2681	Leather goods manufacturing
2660	Leather goods repair
8747	Legislative assembly workers
4150	Lens assembly
4150	Lens manufacturing
1463	Leonardite plant operations
9544	Lettering signs
9062	Libraries
9061	Life skills training
9182	Lifeguards
3124	Light metal goods manufacturing – no foundry operations
3124	Light nonmetal goods manufacturing
5190	Light signal installation
5545	Lightning rod installation
7380	Limousine drivers
8304	Line elevators
5410	Liner installation – reservoir, lagoons, landfills
5502	Linoleum installation
8350	Liquid gas distribution dealers
7500	Liquefied petroleum gas pipeline distribution
2163	Liquor distillery manufacturing
7215	Liquor distributor drivers and helpers
8000	Liquor stores – off sale
4310	Lithographers
1463	Litter box filler manufacturing
8284	Livestock commission merchants
8284	Livestock dealers
0010	Livestock dusting ground level
0006	Livestock farming
4036	Livestock feed bunk manufacturing – nonwood
2014	Livestock feed milling
7215	Livestock hauling
0010	Livestock insect control
8284	Livestock inspectors
6042	Livestock manure hauling
8284	Livestock sales companies
8808	Loan companies

CLASSIFICATION INDEX

Classification Number	Description
8291	Locker plants
8010	Locksmiths
2705	Logging operations
7215	Long-haul trucking
8350	LP gas distribution dealers
7500	LP gas pipeline distributors
2681	Luggage manufacturing
2660	Luggage repair
8207	Lumber dealers – new material only – wholesale and retail
8207	Lumberyards
8292	Lumpers
3630	Machine shops / automotive repair
5110	Machinery erection or repair
8380	Machinery rental stores
4310	Magazine publishing
8000	Magazine stores
8016	Magazine wholesalers
9002	Maids
7215	Mail hauling
8000	Mailing and packaging services
7500	Manufactured gas pipeline distributors
8380	Manufactured home dealers
8380	Marinas
8000	Marketing specialists
5025	Masonry work
4310	Matches manufacturing – stick
2681	Mattress manufacturing
5025	Mausoleum erection
8003	Meat markets
8380	Mechanics – dealers
3630	Mechanics – nondealers
7403	Mechanics – aircraft
9042	Medical clinics
8010	Medical equipment dealers
9042	Medical laboratories
4601	Medicinal products manufacturing
5100	Memorial plaques or wall facades
9042	Mental health centers
9040	Mental health institutions – overnight care

CLASSIFICATION INDEX

Classification Number	Description
8747	Merchandise set-up for newspapers and magazines
8292	Merchandise warehousing and storage
8000	Merchandising or demonstrations
8747	Messengers
8207	Metal bin sales
5410	Metal building erection – no structural steel
8207	Metal building sales
3360	Metal plating
3124	Metal plating – small items
8207	Metal prefabricated house sales
7531	Meter readers – electric
7500	Meter readers – gas
7520	Meter readers – water
4365	Microfilm development
4365	Microfilmmers
9062	Military schools
2064	Milk plants
2064	Milk products processing
2803	Millwork relating to window or door manufacturing
8207	Millwork sales
5110	Millwrighting
8380	Mini storage operations – rental only
1005	Mining coal
3504	Mining machinery manufacturing
1005	Mining salt
0006	Mink farms
9071	Mobile food services
8380	Mobile home dealers
3504	Mobile home manufacturing
8380	Mobile home parks
8380	Mobile home service operations
5410	Modular house construction
2030	Molasses manufacturing
2803	Molding mills
1802	Monument companies
5025	Monument construction
8808	Mortgage loan companies
9620	Morticians
9620	Mortuaries
9050	Motels

CLASSIFICATION INDEX

Classification Number	Description
9615	Motion picture and video production
9615	Motion picture production
3866	Motor coach carriage assembly
7215	Motor freight transportation
3504	Motorcycle manufacturing
3630	Motorcycle repair
8380	Motorcycle sales and service dealers
3504	Motorized rehabilitation equipment
6042	Mowing – street or highway
6204	Mud dealers
6208	Mud instrument loggers
5025	Mudjacking
6208	Mudloggers
3630	Muffler installation
9062	Museums
8010	Musical instrument dealers
8000	Musical stores
9090	Musicians in conjunction with theaters and plays
9002	Nannies
9061	Native American outreach programs
7500	Natural gas pipeline distributors
4740	Natural gas refining
9830	North Dakota Civil Air Patrol
9061	Neighborhood youth programs
4310	Newspaper publishing
8016	Newspaper wholesalers
8000	Newsstands – retail only
7403	Non-flying employees
2014	Noodle manufacturing
0003	Nurseries
9062	Nurseries childcare
9040	Nurses aid – hospital
9041	Nurses aid – nursing home
9040	Nurses – licensed home health care
9041	Nursing homes
3124	Nut manufacturing
2014	Nuts (edible) processing and packaging
9042	Oculists
8805	Office employees
3124	Office equipment manufacturing

CLASSIFICATION INDEX

Classification Number	Description
8010	Office machine or appliance dealers
8747	Office systemization representatives
6208	Oil and gas instrument logging
9403	Oil collection – bulk / used
8350	Oil distribution dealers
3630	Oil filters recycling
2014	Oil manufacturing vegetable
6205	Oil operations hauling
1320	Oil or gas operations completed well
3630	Oil recycling
4740	Oil refining
6042	Oil rig anchor installation
7215	Oil transport
8350	Oil transport to final consumer
6203	Oil well drilling
6204	Oil well equipment dealers
6206	Oil well servicing
6204	Oil well suppliers
6205	Oil well trucking
6206	Oil well workover rigs
9042	Optical clinic
4150	Optical goods manufacturing
9042	Optical shops – incidental to clinic
9042	Optical shops – no manufacturing
8000	Optical stores
9042	Optometrists
9042	Optometry clinics
8747	Orchestras
9104	Organists – religious organizations
5100	Ornamental iron, brass, bronze work
4692	Orthodontic appliance manufacturing
3124	Orthopedic equipment manufacturing
9061	Outreach programs
8350	Oxygen dealers
3630	Oxygen tank recharging
7215	Package delivery drivers
2094	Packing plants
3630	Paint shops auto body
8010	Paint stores
5040	Painting bridges

CLASSIFICATION INDEX

Classification Number	Description
5474	Painting exterior and interior
5040	Painting structural iron or steel
5040	Painting tanks
2803	Pallet manufacturing
5474	Paper hanging
2803	Paper manufacturing – raw products operation
4310	Paper products manufacturing
8292	Paper products recycling
8292	Paper stock dealers
7420	Parachute jumping
8747	Paralegals
7215	Parcel delivery drivers
9182	Park districts
8380	Parking lot attendants
5474	Parking lot striping
8380	Parking lots
8380	Parking stations
7720	Parole officers
2803	Particle board manufacturing
3630	Parts rebuilding and repair
8010	Partsmen – no garage or mechanical repair
7380	Passenger bus driver
2014	Pasta manufacturing
4583	Paste manufacturing
9042	Pathology laboratories
8010	Pawn shops
9061	Peace Corps
1463	Peat plant operations
9002	Personal attendants
0010	Pest control
0010	Pest exterminating
0010	Pesticide
0010	Pesticide application – liquid or dry
9220	Pet cemeteries
8831	Pet grooming establishments
8831	Pet shops
8831	Pet suppliers
8350	Petroleum dealers
4740	Petroleum refining
4601	Pharmaceutical products manufacturing

CLASSIFICATION INDEX

Classification Number	Description
8000	Pharmacies
4365	Photo developing
4365	Photo processing
4365	Photographers
3124	Photographic supplies manufacturing
8000	Photographic supplies store
7405	Photography – aerial
4365	Photography studios no motion picture
4365	Photostat establishment
9061	Physical disability support services
9042	Physical therapy clinic
9042	Physicians' offices
2803	Piano manufacturing
8000	Picture framing
2803	Picture frame manufacturing
5040	Pile driving
8380	Pilot car drivers – non road construction
6042	Pilot car drivers – road construction
8380	Pinball machines
5110	Pipe and duct insulation – fiberglass application
5183	Pipefitting
5183	Pipe insulation – sleeve type application
4036	Pipe manufacturing – clay
4036	Pipe manufacturing – concrete
3504	Pipe manufacturing – foundry operations
6042	Pipe stringing no construction
3360	Pipe testers
6301	Pipeline construction
2000	Pizza crust manufacturing
2041	Pizza production / processing
5345	Plastering
3685	Plastic components assembly
3124	Plastic goods manufacturing
3504	Plastic manufacturing
9544	Plastic sign manufacturing
5183	Plumbing
0010	Poisoning
7601	Pole inspection
7720	Policemen
4583	Polish manufacturing
8747	Political campaign personnel

CLASSIFICATION INDEX

Classification Number	Description
4061	Porcelain products manufacturing
9403	Portable toilets
8022	Potato bagging
2014	Potato chip manufacturing
0006	Potato farms
0006	Potato harvesting
2014	Potato processing
8022	Potato warehouse
4061	Pottery products manufacturing
0006	Poultry farming
0006	Poultry farms
0034	Poultry hatcheries
8003	Poultry markets
3620	Power and marine oiler manufacturing
6221	Powershovel work
9950	Preferred worker program
2041	Preserves manufacturing
8380	Pressure washing – mobile units
4310	Printing – plastic and paper bags
4310	Printing and publishing
4310	Printing – newspapers
9850	Prison industries program
7405	Private air carriers
8747	Private investigators
7720	Probation officers
8022	Produce merchants – wholesale
9181	Professional athletic organizations
9182	Professional golf employee
9062	Professors
5410	Project managers
8350	Propane gas dealers
1320	Prospecting drilling
3124	Prosthetics manufacturing
7420	Public exhibition flying
9182	Public swimming pools
4310	Publishing
2705	Pulp wood manufacturing
8380	Pump sales and service excluding oil field operations
5410	Quonset erection
9180	Racetracks
7420	Racing – aerial

CLASSIFICATION INDEX

Classification Number	Description
9090	Racquetball courts
3504	Radiator manufacturing
3630	Radiator repair
5545	Radio and television antenna erection
3685	Radio assembly
7602	Radio broadcasting employees
8010	Radio dealers
8010	Radio equipment dealers
3124	Radio manufacturing
5040	Radio tower erection
5410	Rafter installation
8292	Rag dealers
3504	Railroad car manufacturing
6042	Railroad car repair and maintenance
6042	Railroad right of way construction
6042	Railroad ties – sorting
5183	Rain gutter – metal fabrication – shop only
5410	Rain gutters and spouts installation
0006	Ranching
6042	Ready mix plant
8747	Real estate agents / salespersons
8000	Record stores
9615	Recording studios
9182	Recreation vehicle campgrounds
8380	Recreation vehicle dealers – new and / or used
9403	Recyclable material collection and transport
8292	Recycling bottles, plastics, cans
8292	Recycling operations
5183	Refrigeration installation and repair
8291	Refrigeration plants of perishable goods
9061	Refugee resettlement programs
9403	Refuse collections
8292	Refuse recycling
5410	Remodeling or repair of buildings
2094	Rendering plants
9007	Rental property maintenance
8380	Rental stores
3630	Repair shops - auto body
8747	Repossession of vehicles
9061	Residential support services

CLASSIFICATION INDEX

Classification Number	Description
9071	Restaurants
8000	Retail stores
8000	Retail stores merchandising
9050	Retreat houses
8284	Riding clubs
8284	Riding stables
6042	Riprapping
6042	Road grading and maintenance
0010	Rodent poisoning
9180	Rodeos
3504	Roll mill operations
5410	Roofing – cold process
5545	Roofing – hot process
4036	Roofing tile manufacturing
9050	Rooming house
2681	Rope manufacturing
0007	Row crop hoeing – nonmachinery
5410	Rubber liner installation reservoir lagoons and landfills
5410	Rubber membrane roofing installation
4310	Rubber stamp manufacturing
8380	Rubber tire dealers
8380	Rubber tire recapping – electric method
3504	Rubber tires manufacturing
9007	Rug cleaners
5502	Rug installation
2681	Rug manufacturing
9182	Recreational vehicle parks
8284	Saddle clubs
8747	Salespersons
2014	Salt manufacturing
1005	Salt mining
6200	Salt water disposal
6205	Salt water disposal – oil or gas operations
6205	Salt water disposal plants
6205	Salt water trucking – oil or gas operations
6210	Salvage operations
6210	Salvage train wrecks or fires
6042	Sand and gravel operations
5545	Sandblasting and polishing
2041	Sandwich manufacturing

CLASSIFICATION INDEX

Classification Number	Description
2803	Sash manufacturing
8010	Satellite dish dealers
5190	Satellite dish installation by specialty trade contractor
8010	Saunas – sales and service
8003	Sausage manufacturing
8808	Savings and loan associations
3124	Saw blade manufacturing
2705	Sawmill operations
5025	Sawing concrete
6042	Scale operators – construction
9403	Scale operators – landfill
8747	Scale operators – no other duties
8380	Scales
7380	School bus driver
9062	Schools
9062	Schools – public and private
7420	Scintillometer surveying
8605	Scouts
8605	Scouts oil and gas
6209	Scrap metal dealers
3124	Screw manufacturing
7700	Search and rescue teams – paid
7710	Search and rescue teams – volunteer
6210	Second-hand dealers of lumber or building materials
8805	Secretaries
7720	Security officers – plainclothes and uniformed
8010	Security systems – install, monitoring, service
8022	Seed warehouses
1320	Seismic crews
1320	Seismic detections
7420	Seismograph – aerial
8380	Self-service car wash operations
8000	Self-service gas stations
9062	Seminaries
9403	Septic tank cleaning
6301	Septic tank installation
4036	Septic tank manufacturing
9002	Servants
8380	Service station operations

CLASSIFICATION INDEX

Classification Number	Description
6301	Sewage disposal plant construction
7520	Sewage treatment plant maintenance and operations
6301	Sewer water gas and pipeline construction
2583	Sewing operations – all types
8284	Sheep dealers
5183	Sheet metal shops
5040	Sheet steel driving
8010	Shelving – store display set-up
5410	Shingling
2681	Shoe and boot manufacturing
2660	Shoe repair
2660	Shoe shining
8000	Shoe stores
9182	Shooting ranges
0003	Shrub planting
5410	Sidewall sheeting
5410	Siding – aluminum or vinyl
9544	Sign manufacturing and erection
9544	Sign painting
1463	Silica plant operations
2583	Silk goods manufacturing
4310	Silk screen
8000	Silk screen – retail
4310	Silk screen printing
4310	Silk screening
5410	Silo construction – concrete
5025	Silo erection – masonry
5040	Silo erection – metal
9090	Singers in conjunction with theaters and plays
3504	Sink manufacturing
9182	Skating rinks
9182	Ski resort operations
2094	Slaughtering operations
9042	Sleep clinics
3630	Small engine repair
8380	Small implement equipment rental stores
5040	Smokestack erection – metal
3620	Smokestack manufacturing – metal

CLASSIFICATION INDEX

Classification Number	Description
6042	Snow fence erection or removal
6042	Snow removal
9007	Snow removal – hand or snow blower
3504	Snowmobile manufacturing
8380	Snowmobile sales and service dealers – new and / or used
6206	Snubbing
2014	Soap manufacturing
9061	Social disability support programs
8747	Social workers
0003	Sod growing
0003	Sod installation
0003	Sod seeding
8380	Soft drink machines
8000	Soft drink stores
5603	Soil testers
8747	Solicitors
9050	Sororities
9615	Sound recording studios
2041	Soup manufacturing
2014	Soybean manufacturing
8010	Spas – sales and service
8747	Special investigators
7420	Specialized aircraft operations
2014	Spices - manufacturing
3124	Sporting goods manufacturing
8010	Sporting goods stores
9090	Sports centers
7420	Spraying crops / aircraft
5183	Sprinklers - lawn
5183	Sprinklers – automatic fire type
9090	Stagehands
5474	Staining and varnishing
5040	Staircase erection - steel
8000	Stationery stores
5040	Steel erection
3504	Steel manufacturing and fabrication
8221	Steel merchants
8010	Stereophonic or high fidelity equipment dealers
8747	Stockbrokers
6042	Stockpond construction

CLASSIFICATION INDEX

Classification Number	Description
8284	Stockyards
1802	Stone dealers
1802	Stone polishers
1802	Stonecutters
8291	Storage plants of perishable goods
7720	Store detectives
8010	Store displays set-up
3504	Stove manufacturing
6042	Street and road construction
6042	Street cleaners
4036	Structural clay products manufacturing
5345	Stucco work
4365	Studios – photograph
0004	Stump grinding
6042	Stump removal by contractor
0004	Stump removal by hand
2705	Stump removal by logging company
7529	Substation construction – electric light & power construction
0007	Sugar beet hoeing
2030	Sugar beet operations
2014	Sugar refining
0006	Sunflower farming
2014	Sunflower plants
9061	Support services
5603	Surveyors
6206	Swabbing
9007	Swimming pool cleaning
5410	Swimming pool construction
9182	Swimming pools
9090	Swimming pools as part of athletic facility
7605	Switchboard and switching repair
9104	Synagogues
2583	Synthetic fabric goods manufacturing
4740	Synthetic fuels manufacturing
2583	Tailoring
5040	Tank cleaning – interior
5040	Tank erection – metal
5040	Tank installation
3620	Tank manufacturing – steel
5040	Tank painting
8100	Tanners of animal hides

CLASSIFICATION INDEX

Classification Number	Description
9580	Tanning centers
5345	Taping drywall
2681	Tarp manufacturing and repair
9580	Tattoo parlors
7380	Taxicab drivers
8100	Taxidermists
9062	Teachers / counselors in educational facility
3124	Telecommunications equipment manufacturing
7600	Telephone company
7600	Telephone extension of lines
7600	Telephone maintenance / operation of lines
7600	Telephone service connection
8805	Telemarketing – office only
8010	Telephone equipment dealers – cellular and mobile
7601	Telephone line construction
3685	Television assembly
7602	Television broadcasting employees
8010	Television dealers
3124	Television manufacturing
5040	Television tower erection
2681	Tent manufacturing
8304	Terminal elevators
0010	Termite control
9090	Theaters indoor and outdoor
9042	Therapists
5502	Tile installation interior
4061	Tile manufacturing decorative hand made
2705	Timber cutting
8010	Tinting windows
8380	Tire dealers
3504	Tire manufacturing – rubber
3630	Tire recapping – steam or vulcanizing
8000	Tobacco stores
8000	Toiletries stores
3630	Tool and blade sharpening
3630	Tool machine shops
3504	Tool manufacturing - agricultural
3504	Tool manufacturing – construction
3124	Tool manufacturing – small tools only
8380	Tool rental stores

CLASSIFICATION INDEX

Classification Number	Description
8747	Tour guides
5040	Tower erection – radio
5040	Tower erection – television
5040	Tower painting
3630	Towing services
9757	Township officers
3124	Toy and game manufacturing
8000	Toy stores
9062	Trade schools
6042	Traffic signal and lighting – highway
3504	Trailer manufacturing
6042	Train locomotive engineers
9182	Trainers athletic - nonprofessional
7215	Transfer companies
7529	Transformer installation – REA
9061	Transitional community living programs
9182	Trap clubs and ranges
8747	Travel agents
8747	Traveling representatives
8747	Traveling salesperson
0004	Tree farming
0003	Tree planting / nursery stock
0004	Tree pruning, spraying, planting, and trimming
0004	Tree Removal
0010	Tree spraying - ground level
0004	Tree stump grinding
6221	Trench diggers
6221	Trenching
9061	Tribal government management programs
8380	Truck dealers - new and / or used
7215	Truck driver training schools
8380	Truck rentals and leasing
3630	Truck salvage - parts recovery, wrecking yards
8380	Truck trailer sales and service stores
7215	Trucking and hauling
7215	Trucking company drivers
7215	Trucking operations
7215	Trucking ride along helpers
5410	Truss installation
2803	Truss manufacturing
3504	Tube manufacturing

CLASSIFICATION INDEX

Classification Number	Description
5025	Tuck pointing
6233	Tunnel construction - pneumatic or nonpneumatic
0006	Turkey farms
0034	Turkey hatcheries
2681	Twine manufacturing
7215	U.S. mail contract haulers
9182	Umpires – nonprofessional
9181	Umpires – professional
3630	Undercoating vehicle
7601	Underground cable - telephone and television
5183	Underground lawn sprinkler
5603	Underground locators
5040	Underground tank installation
9620	Undertakers
5040	Underwater construction and repair diving
9062	Universities
2860	Upholstering
8010	Vacuum cleaners
3124	Valve manufacturing
3630	Van conversion
8380	Van dealers – new and / or used
8000	Variety stores
5474	Varnishing
5040	Vaults – fireproof
3685	VCR assembly
0003	Vegetable growing
2014	Vegetable oil manufacturing
8380	Vehicle leasing agencies - new and / or used
8747	Vehicle repossession
8380	Vending machine operations
2803	Veneer products manufacturing
8831	Veterinarians
8831	Veterinary doctors
8831	Veterinary hospital employees
8831	Veterinary office employees
8380	Video machines
9615	Video production
8000	Video rental stores
2860	Vinyl repair
7602	Visual programs

CLASSIFICATION INDEX

Classification Number	Description
9061	Vocational assessment programs
9062	Vocational schools
9840	Vocational training
9061	Vocational training programs
9181	Volleyball professional
7715	Volunteer civil defense emergency trainees
7715	Volunteer disaster worker
7715	Volunteer health practitioner
9835	Volunteers
5345	Wall board installation
5100	Wall facades
8010	Wallpaper stores
8292	Warehousing and storage
5190	Washers and dryers
6205	Waste water hauling
7720	Watchpersons
7520	Water distributors - domestic, commercial, industrial
6301	Water line construction
8605	Water sampling
0251	Water supply systems for irrigation
7520	Water treatment plant maintenance and operations
6200	Water well drilling and repair
5345	Waterproofing interior
5545	Waterproofing roofs
7520	Waterworks maintenance operations
5603	Weather observers
5410	Weather-stripping
0010	Weed spraying
0007	Weeding of row crops
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3360	Welding repair no demolition or auto repair operations
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9182	Wildlife guide services
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CLASSIFICATION INDEX

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9007	Window washing
6208	Wireline service logging away from well deck
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2705	Wood chip harvesting by logging company
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9840	Work evaluation programs
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6206	Workover rigs
0034	Worm production
6210	Wrecking yards
5100	Wrought iron work
2583	Yarn manufacturing and dyeing operations
9090	YMCA – no overnight
9050	YMCA – overnight housing
9090	YWCA – no overnight
9050	YWCA – overnight housing
9182	Zoo operations

0003 FLORISTS - NURSERIES - GARDENING OPERATIONS

- Wholesale - retail sales of flowers and plants.
- Florist greenhouse operations - flowers, vegetable plants and other nursery stock. Includes sales and delivery.
- Service away from premises - includes floral decoration of homes, churches, and other buildings.
- Nurseries and all related greenhouse operations, including traveling salesmen. Flowers, vegetable plants, and nursery stock growing on an acreage basis. Does not apply to general farming.
- Commercial and residential landscaping - Employees engaged in planting flowers, lawns, small shrubs, trees, and garden work. Includes on site grading, drivers and helpers, and installing pavers with no concrete work. Includes sod and hydro seeding, growing, removal, and installations. **[B]**
- Christmas tree sales.
- Cannabis growing operations. **[C]**
- **Lawn maintenance and services rated separately under 9007.**
- **Florists with no greenhouse operations rated separately under 8000.**
- **Tree planting and transplanting with truck mounted equipment rated separately under 0004.**
- **Delivery of seedlings, trees, plants, or sod not related to on-site customer sales rated separately under 7215.**
- **Excavation work, filling, backfilling by specialty trade contractor rated separately.**
- **Street / road or highway sodding, landscaping, and seeding rated separately under 6042.**
- **Concrete work rated separately under 5205.**

0004 TREE PLANTING - TRIMMING - HARVESTING

- Tree trimming, pruning, repairing, and fumigating. Includes the use of hand tools, mechanical equipment, ladders, or aerial buckets.
- Tree planting and transplanting with truck-mounted equipment.
- Tree stump grinding and hand removal of stumps.
- Christmas tree harvesting.
- Firewood cutting and sales. **[A]**
- **Fruit farming rated separately under 0006.**
- **General farming operations rated separately under 0006.**

0005 APIARIES

- Coverage applies to operators engaged in honey processing, production, packaging, sales, and shipment of product with or without underlying beekeeping operations.
- Raising of bees for sale or for the sale of their products. **[A]**
- Included are transportation and handling of bees and beekeeping equipment.

0006 FARMING AND RANCHING

- General farm operations.
- Raising of cash grain crops or field crops, and related activities, including all hay and cereal grains that are mechanically harvested.
- Mechanical cultivation and harvesting of potato crops.
- Raising of poultry, turkey, and livestock for breeding and consumption.
- Dairy farming - all operations. **[D]**
- Grass seed - farming and harvesting operations.
- Fur farming - raising of fur-bearing animals, such as mink and fox.
- Fruit farming - planting, harvesting, and care of trees for fruit production purposes.
- Fish farms - stocking and raising of fish for commercial sale or consumption in a confined space under controlled feeding, sanitation, and harvesting procedures. **[A]**
- Hog farming - all operations. **[H]**
- Foreign Farm Workers. **[B]**
- **Custom operations rated separately under 0050.**

0007 ROW CROP NONMACHINERY FARM LABOR

- Hand hoeing and weeding of row crops, such as sugar beets and carrots.
- No mechanical harvesting.

0010 POISONING AND SPRAYING

- Preparation of ready-to-use agricultural and household pest control chemicals.
- Chemical spraying and fumigating on ground level.
- Lawn fertilizer application.
- Ground level crop dusting. **[A]**
- Livestock insect control, grasshopper, and rodent poisoning.
- Exterminating and control of pests / termites by use of pesticides, rodenticides, and fumigants. **[B]**
- Flagpersons, estimating, and shop duties.
- Weed spraying.

0034 HATCHERIES AND EGG PRODUCTION

- Poultry hatchery operations - egg production, grading, and candling.
- Packaging of poultry products for consumption, including the sale of table eggs and hatching eggs. **[A]**
- Worm production.
- **Transportation of product rated separately under 7215.**

0050 COMMERCIAL FARM MACHINERY OPERATIONS

- Custom operations - planting, care, or harvesting of grain or field crops on a contract-for-hire basis.
- Use of, repairs to, and maintenance of, machinery and equipment such as combines, balers, and hay machines by custom operators.
- **Hauling by specialty trade contractors rated separately under 7215.**

Please see Custom Agricultural Operations, before the index, for exemption details.

0251 IRRIGATION

- Irrigation system installation - above or below ground, fixed or movable - and flow or impulse systems.
- Operation of water supply systems for irrigation purposes.
- Includes the maintenance of pumps and the cleaning of main and lateral flow lines.
- Shop operations - repair.
- **Pipe installation and connection rated separately under 6042.**
- **Construction work (canal building) rated separately under 6042.**

1005 COAL MINING

- Producing coal from mines - operations above or below ground.
- Coal crushing, screening, washing, grading, and hauling.
- Includes related construction, repair, or maintenance of all buildings, structures, and equipment.
- Installation of mining machinery.
- Salt mining.
- **Specialty trade contractors rated separately.**

1320 OIL OR GAS OPERATIONS

- Completed oil or gas well operations - including well testing flow-back operations and natural gas flaring and capturing.
- Contract pumping and related duties. Employees attend producing wells and/or supervision of any number of wells ensuring steady production. Includes extraction of samples at producing well sites. **[A]**
- Geophysical exploration - seismic method. Seismic detection of the mechanical properties of the earth. **[B]**
- Core and prospective drilling. Includes "hole plugging" after the seismic crew has completed drilling operations. **[C]**
- **Repair, construction or development by workover rigs rated separately under 6206.**
- **Field installation, service and repair of well supply equipment by specialty trade contractor rated separately under code 6206.**

1463 BRIQUETTE AND CLAY PRODUCTS MANUFACTURING

- Manufacturing of packaged fuel such as briquettes and billets.
- Production of litter box filler.
- Leonardite plant operations. **[A]**
- Peat plant operations. **[B]**
- Clay products manufacturing. **[C]**
- Fireplace log manufacturing. **[D]**
- Silica plant operations. **[E]**

1802 STONECUTTERS

- Finishing, lettering, delivery, and setting of granite, marble, slate, limestone, and other stone for monuments or gravestones.
- Polishing, cutting, and engraving of stone, such as limestone, granite, marble, and slate. Includes stone dealers engaged in polishing, cutting, and engraving.
- **Mausoleum construction rated separately under 5025.**
- **Installation of stone countertops rated separately under 5410.**

2000 BAKERIES

- Bakery operations apply to the preparation, baking, and freezing of breads, cakes, pies, and cookies.
- Maintenance to production equipment.
- Cracker manufacturing - packaging and production of crackers, biscuits, and cookies.
- Pizza crust manufacturing. **[A]**
- **Delivery and trucking rated separately under 7215.**
- **Roasting of products rated separately under 2014.**
- **Maintenance of production equipment by specialty trade contractors rated separately.**
- **Bakery shop employees engaged in serving and sale of those products shall be allowed classification 9071 when there is no interchange of labor with the baking operations.**
- **Bake-off operations within a facility rated separately under 8000.**

2014 FOOD PROCESSING - BY PRODUCTS MANUFACTURING

- Milling, manufacturing, and processing of milled grain or other food products.
- Grain milling - processing of raw grain received from an elevator. Cleaning, milling, mixing, packaging, and preparing for shipment. Includes mobile operations. **[A]**
- Salt manufacturing - processing and refining of salt, potash, or borax. **[B] Salt mining operations rated separately under 1005. Drilling of salt wells and the pumping of the raw products rated separately under 6200.**
- Potato processing - potato chips, hash browns, and side products such as starch. Includes such operations as cleaning, sorting, cutting, drying, dehydrating, and baking. Product is packaged or frozen for shipment. **[C]**
- Feed milling and portable feed milling operations - pelleting, grinding, mixing, and packaging the feed at customer's location. **[D]**
- Beet pulp, alfalfa, corn products, and soybeans manufacturing / processing - by drying, dehydrating, mixing, or grinding. Includes packaging for shipment. **[E]**
- Soybean products manufacturing - refining of soybeans, flaxseed, and sunflower seeds into vegetable oils. **[F]**
- Noodle manufacturing - macaroni, spaghetti, pasta, and noodles. Dough mixing, kneading, baking, and packaging. **[G]**
- Sunflower seed processing plants, flour, and corn milling plants. **[H]**
- Alcohol manufacturing plants - manufacturing of fuel and fuel products not for human consumption. **[I]**
- Ethanol manufacturing - applies to the manufacturing and processing of raw corn to produce ethanol. **[K]**
- Soap and detergent manufacturing - derived from animal fats, detergents, coconut oil, and other vegetable oils.
- Cannery operations - preparation of fruits, vegetables, and a variety of other products, through a canning process. Includes washing, grading, blanching, and cooking of the products. The cans are labeled, packaged, or frozen for shipment.
- Cleaning, grinding, sorting, mixing, preparation, and packaging of manufactured food items.
- **Warehouse operations rated separately under 8292.**
- **Can manufacturing rated separately under 3504.**
- **Beverage processing rated separately under 2163.**
- **Receiving and storage of grain and its handling while in storage at an elevator location rated separately under 8304.**
- **Trucking of raw material to the milling plants and shipment of the finished product rated separately under 7215.**

2030 SUGAR MANUFACTURING AND REFINING

- Sugar manufacturing - processing and manufacturing of sugar and by-products from corn.
- Beet sugar manufacturing - processing and manufacturing of sugar extracted from sugar beets.
- Employees involved in all operations at beet piling receiving stations.
- **Delivery of raw sugar beets to dump sites or the beet plants rated separately under 7215.**

2041 FOOD PREPARATION - NONRETAIL

- Sandwich, pizza, and soup manufacturing - preparation, processing, and packaging of food items to produce a final product that is not sold directly to the consumer. Operations range from hand mixing and wrapping to automated production lines.
- Miscellaneous food production / processing operations.
- Candy manufacturing - manufacturing of a variety of items associated with the production of candy, chocolate, or other confections.
- Fruit processing / preserving - applies to the manufacturing of various fruits into jams, jellies, and preserves.
- **Delivery of product rated separately under 7215.**
- **Canning operations rated separately under 2014.**
- **Fruit juice manufacturing or bottling rated separately under 2163.**

2064 CREAMERIES AND DAIRY PRODUCTS MANUFACTURING

- Manufacturing and processing of dairy products into products that include ice cream, butter, cheese, condensed milk, and butter substitutes. Includes pick-up and delivery.
- Cheese plants - receive and process raw milk from outside sources. The operations involve the pasteurization of cream and milk. Further processing of the raw milk will produce buttermilk, cottage cheese, solid cheese, and butter. Includes pick-up and delivery. **[A]**
- **Contract hauling rated separately under 7215.**

2094 PACKING PLANTS AND SLAUGHTERING HOUSES

- Handling, slaughtering, rendering, and dressing of meat.
- Preparation of dressed meat - boning and chilling the meat products.
- Pen maintenance and killing room operations.
- Fallen animal services. **[A]**
- **Cutting and packaging of dressed meat delivered from the slaughtering plants rated separately under 8003.**

2163 BEVERAGE MANUFACTURING

- Brewery - applies to those engaged in operations necessary to produce beer or ale, as well as bottling, canning, or the filling of kegs.
- Liquor distillery / alcohol manufacturing - include operations of blending, rectifying, bottling, and packing of the final product, such as, whiskey, gin, rum, vodka, and wine.
- Fruit juice manufacturing - operations required to produce fruit juice such as bottling, labeling, and packaging.
- Beverage manufacturing / nonalcoholic. Processing, bottling, labeling, and packaging and delivery of nonalcoholic beverages.
- Bottled water manufacturing - carbonated and noncarbonated. Operations involve processing, bottling, labeling, and packaging.
- Beverage delivery (by manufacturer). **[A]**
- **Long-haul trucking rated separately under 7215.**
- **Warehouse operations rated separately under 8292.**
- **Beverage manufacturing employees engaged in serving and sale of those products shall be allowed classification 9071 when there is no interchange of labor with the manufacturing operations.**

2583 CLEANERS AND LAUNDRIES

- Laundry operations - collecting, marking, weighing, washing, drying, sorting by hand or machine, mending, folding, and wrapping.
- Dry-cleaning operations - cleaning or dyeing process of clothes or household furnishings, such as curtains, bedspreads, and blankets.
- Waterproofing, mothballing, and providing cold storage services for certain types of clothing, such as furs.
- Tailoring and clothing goods manufacturing - dressmaking operations to design, sew, fit, and tailor. Allows for sewing machines and hand sewing. Operations can include cutting and sewing curtains, fur goods, silk, or synthetic fabric goods. **[A]**
- Draperies - mass production, mending, and installation. **[B]**
- Synthetic fabric manufacturing - hosiery, knit goods, lace, and embroidery. **[C]**
- Sewing and lining caskets. **[D]**
- Pick up and delivery included.
- **Rug and carpet manufacturing rated separately under 2681.**

2660* SHOE REPAIR

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- Repairing and shining of shoes and boots.
 - Repair and sewing on a variety of leather and leather related goods, such as gloves, luggage, tarps, tents, and handbags.
 - Sales of related products such as belts, purses, shoe polish, etc.
 - **Manufacture of shoes or other leather goods rated separately under 2681.**
 - **Upholstery repair rated separately under 2860.**

2681 LEATHER AND CANVAS GOODS MANUFACTURING

- Leather and canvas goods manufacturing - included is the production or repair of large or small products made of canvas or synthetic water-resistant fabrics.
- Tent and awning manufacturing. **[A]**
- Mattress manufacturing - operations involving the filling or stuffing of materials for mattresses, spring mattresses, or box springs. **[C]**
- Boot and shoe manufacturing - operations involve sewing, gluing, nailing, trimming, and finishing.
- Glove manufacturing - cutting and sewing of parts and linings.
- Rug and carpet manufacturing.
- Luggage manufacturing.
- **Tanning of leather rated separately under 8100.**
- **Coil spring manufacturing rated separately under 3124.**
- **Repair of luggage or other leather goods rated separately under 2660.**
- **The erection, installation, and removal of awnings and tents or other products away from the shop rated separately under 5410.**

2705 LOGGING AND SAWMILL OPERATIONS

- Logging operations - timber cutting, stump removal, brush cutting, and removal of the cut logs.
- Includes the transportation of logs to the sawmill if handled by the logging company and stump removal performed by logging company.
- Sawmill operations - receiving, grading, sorting, and sawing logs in lengths to produce raw lumber; drying; or kiln operations. Cutting operations include both stationary and portable mill operating machinery.
- Pulp wood manufacturing - debarking, chipping, grinding, washing, screening, and drying. Includes both ground or chemical processes.
- Wood chip harvesting.
- **Log hauling by contract haulers rated separately under 7215.**
- **Stump removal performed by contractor not associated with the logging operation rated separately under 6042.**

2803 WOODWORKING MANUFACTURING
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- Furniture manufacturing and woodworking - assembled millwork, truss, and door manufacturing, including finishing and assembly of wood products in a shop setting.
- Cabinet manufacturing, shop only - wood cabinets, showcases, store, or office furniture. Also included are custom operations such as laminating and finish work on wood products. **[A]**
- Particleboard and chipboard manufacturing - operations involve filling molds with pulp stock, straw, waste paper, glue, and powdered plastic. The molds are placed in hydraulic presses where heat and pressure produce a solid chipboard. **[B]**
- Pallet manufacturing. **[P]**
- Planing or molding mills - no sawmill operations. Manufacturing dressed lumber, flooring, or unassembled millwork. Includes all operations from trimming, doweling, molding, planing dressed lumber, and wooden unassembled products.
- Wood furniture manufacturing - includes upholstery work, sanding, buffing, staining, varnishing, or painting of products and assembly.
- Furniture stock manufacturing and assembly - includes manufacturing of various wood parts for furniture and other wood products from sawed lumber.
- Windows, sash, door, and blind manufacturing - operations include millwork, assembling, and glazing. Local delivery to job site is included. **[W]**
- Paper manufacturing - all operations.
- Production and finishing of brushes, brooms, wooden boxes, and pallets.
- Wooden-ware manufacturing - sawing, molding, lathing, and minor finishing work on products, such as broom handles, toothpicks, shade rollers, spools, crutches, rolling pins, wooden ladders, and picket fences.
- Manufacturing of picture frames - raw wood material milled into frame products including assembly.
- Insulation manufacturing - includes, but is not limited to, wood, paper, and fiberglass-based products.
- Piano and wood coffin manufacturing.
- Veneer products manufacturing.
- Preserving of wood products by oil, creosote, and petroleum using pressure spraying, brushing, or soaking methods.
- Painting, staining, or finishing of trim, doors, millwork, or other wood products in a shop setting.
- **Installation of furniture, woodworking, and cabinets outside the shop under 5410.**
- **Upholstery of furniture not related to manufacturing rated separately under 2860.**
- **Delivery to construction sites only included. All other shipment and hauling rated separately under 7215.**

2860 UPHOLSTERING

- Upholstering - applicable only to those who engage solely in the operations of upholstering furniture and car seats as a separate and distinct business.
 - This classification is primarily intended to apply to businesses in which the principal operations are upholstering. The classification is not assignable for a division of payroll with any other manual classification unless these upholstering operations constitute a secondary business conducted as a separate undertaking or enterprise.
- **Manufacturing of furniture rated separately.**

3124 MANUFACTURING OF LIGHT METAL OR NONMETAL GOODS

- Manufacturing, production, and assembly of light metal or nonmetal goods. May involve extensive precision work, assembly work, and assembly of electrical parts.
- Sporting goods manufacturing - golf clubs, gym equipment, and skis. **[A]**
- Orthopedic equipment manufacturing - manual and / or electric wheelchairs and prosthetics. **[B]**
- Hand tool manufacturing - manufacturing of forged or nonforged tools, dies, jigs, and machine parts. Nonforged finished products include plumbers' hand tools, chisel bits, and wrenches. Forged finished products include screwdrivers, chisels, and hammers. **[C]**
- Metal plating and finishing - electroplating; gold, nickel, and chrome plating; soldering and polishing of small goods. **[D]**
- Small parts manufacturing - light metal and nonmetal. **[E]**
- Plastic goods manufacturing. **[F]**
- Metal furniture assembly.

This classification will include a wide variety of manufactured products:

- Photographic supplies.
- Buttons, eyelets, and fasteners.
- Batteries - dry and wet.
- Nuts, bolts, screws, and spikes.
- Toys and games.

- Section 3124 continued on next page.

- Valves and gears.
- Metal coat hangers.
- Belt buckles.
- Hand guns.
- Coil springs.
- Hardware - handles of all kinds, horseshoes, and saddlery hardware.
- Electric light fixtures - floor, table lamps, and portable lanterns.
- Brass or copper goods - hose stems, hose clamps, and couplings.
- Office equipment - calculators, and computer equipment.
- Telecommunication equipment - televisions, radios, hearing aids, and telephones.
- Cable wire - insulated electrical cable, wire insulating or covering.
- Saw blades - hand and power saw blades, files, cutlery, needles, and scissors.
- **Tool manufacturing for agricultural, construction, logging, and mining purposes, including cultivator shovels and sweeps, rated separately under 3504.**
- **Production or development of coated photographic film or paper, blueprint paper, tintype positives, and various forms of magnetic recording tapes rated separately under 4365.**
- **Delivery rated separately under 7215.**
- **Foundry work rated separately under 3504.**

3360 WELDING AND BLACKSMITHING

- Welding repair - applies to those engaged in general repair work by a welding process. This classification is primarily intended to apply to businesses in which the principle operations are welding. The classification is not assignable for a division of payroll with any other manual classification.
- Welding shops only - no automobile repair.
- Applies to all contract welding or cutting processes by specialist contractors. Includes both shop work and outside work.
- Chrome plating, welding, and polishing.
- Acetylene, arc, and electric welding - in shop or outside shop.
- Specialists engaged in robotic arm welding operations.

- Section 3360 continued on next page.

- Blacksmith operations - applies to those individuals or companies engaged in blacksmithing as a commercial enterprise. Includes heating material in a forged fire, hammering, bending, or twisting material into various shapes.
- Includes incidental welding, grinding, tool tempering, and sharpening.
- Blacksmiths or farriers shoeing horses or mules.
- Welding inspectors and pipe testers.
- **Welding or cutting for demolition jobs rated separately under 6210.**
- **Work connected with iron or steel erection or structural construction welding rated separately under 5040.**
- **Non-destructive pipe testing rated separately.**

3504 MANUFACTURING OF HEAVY METAL IMPLEMENT / EQUIPMENT
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- Implement or equipment manufacturing to include repair and rebuilding of equipment or implement parts - operations involve welding, machine shop apparatus, engine lathes, drill presses, or milling machines. Some forging or foundry work may be required. Assembling procedures would include welding, milling, bolting, riveting, and painting.
- Foundry and steel casting - including all operations engaged in ferrous, nonferrous, and assembled ironware manufacturing. **[A]**
- Boat manufacturing - trailers, mobile homes, and campers. **[B]**
- Fiberglass and rubber products manufacturing - includes containers, drums, and tanks. **[C]**
- Motorized rehabilitation equipment - manufacturing and distributing. **[D]**
- Iron or steel manufacturing - steel I-beams and angle iron. **[E]**
- Agricultural machinery and construction machinery manufacturing - sugar beet machinery, hay loaders, tractors, reapers, and street and highway equipment. **[F]**
- Agricultural parts manufacturing - chisel plow sweeps, harrows, plowshares, and steel points.
- Asbestos goods manufacturing - asbestos brake linings, valve packing, and rubber- treated asbestos.
- Railroad car manufacturing - manufacturing, repair, or rebuilding of railroad cars.
- Automobile and automotive parts manufacturing - manufacturing or assembly of complete cars, busses, trucks, vans, carriages, wagons, and automotive parts, such as car doors, bumpers, and side panels. **Operations involving assembly only by specialty trade contractors that are located at a separate and distinct location rated separately under 3866.**
- Roll mill operations - production of plate, sheet, and strip stock metals.

- Section 3504 continued on next page.

- Equipment manufacturing - stoves, radiators, electric power or transmission equipment, and plumbing supplies.
- Pipe or tube manufacturing - for construction of buildings and bridges.
- Airplane manufacturing - does not include testing of airplanes.
- Fireproof equipment manufacturing - metal cabinets, fireproof doors, and stainless steel doors.
- Glass manufacturing - production of glass from raw materials.
- Garden tractor and lawn equipment manufacturing.
- Rubber tire, plastic, fiberglass, and glue manufacturing.
- Metal furniture manufacturing.
- Pipe or tube manufacturing.
- Motorcycle manufacturing.
- Snowmobile manufacturing.
- Golf cart manufacturing.
- Bathtub and sink manufacturing.
- Metal container manufacturing.
- **Delivery rated separately under 7215.**
- **Specialty trade shops for the repair and rebuilding of manufactured machine or equipment parts rated separately under 3630.**

3620 BOILER AND TANK MANUFACTURING

- Metal boiler and tank manufacturing.
- Manufacturing power and marine boilers, pressure and nonpressure tanks, and storage tanks.
- Manufacturing of metal smokestacks and heat exchangers. Materials used will include iron or steel plates, bars, I-beams, pipe, or other milled products - including culvert manufacturing and fabrication. **[A]**
- **Installation and repair of boilers rated separately under 5110.**
- **Installation, erection, and repair of tanks rated separately under 5040.**

3630 AUTO REPAIR - BODY SHOPS - MECHANICS

- Repair and service to cars, vans, trucks, motorcycles, and other vehicles. Includes pick up and delivery.
- Automobile repair - including body repair shops, general auto repair shops, and specialized auto repair shops.
- Body shops - repair of metal or fiberglass automobile bodies including estimating, upholstering, bodywork, and painting. Removal of metal panels or other parts by the use of acetylene torch. Hammering, sanding, buffing, realignment of bent frames by heating and bending process, welding of replacement parts, and glass installation.
- Paint shops - painting or repainting of vehicles, equipment, and parts, sanding, masking, spray painting, powder coating, baking, and body repair or removal of rust to prepare for the painting operation.
- Specialty small-engine repair shops - including, but not limited to, lawn mowers, snow blowers, tillers, and chain saws.
- Auto repair - general maintenance of a vehicle, including engine repair or the rebuilding of engines, radiator repair, and shock replacement.
- Contractor equipment repair - winter shop only. **[B]**
- Tire recapping - retreading, rebuilding, or recapping of tires or tubes by steam or vulcanizing methods. Includes sales, wheel alignment, and installation in the shop or away from the shop. **[C]**
- Fire-fighting equipment - service, repairing, installation, and pick up and delivery. Includes recharging of pressurized tanks and vessels, including oxygen. **[D]**
- Specialty trade machine shops - automotive or tool machine shop repair where work is performed on various automotive or tool parts. The operations may involve cylinder reboring, valve grinding, or repairing brake drums. **[E]**
- Radiator manufacturing and repair - automotive. **[F]**
- Auto and truck salvage - applies to those engaged in the collection and handling of wrecked vehicles for the purpose of selling and resale of auto parts. **[G]**
- Recycling of refrigerants, antifreeze, and oil. **[O]**
- Towing services - applies to those who specialize in furnishing towing services for vehicles to other locations for repair.

- Section 3630 continued on next page.

- Specialty shops repairing or installing ignitions, mufflers, radiators, carburetors, or transmissions; wheel alignment / brake repair; and fuel injection system repair.
- Specialty trade shops for repairing or rebuilding of manufactured machine or equipment parts.
- Tool and blade sharpening.
- Painting of pinstripes.
- Van conversion.
- Undercoating of vehicles, including truck bed liner spraying.
- **Tire recapping by electric method rated separately under 8380.**
- **Pinstriping by adhesive method - no painting - rated separately under 8380.**
- **Manufacturing of metal machine parts rated separately under 3124 or 3504.**
- **Wrecker services provided by service stations will be classified under 8380.**

3685 COMPUTER - ELECTRONIC - ASSEMBLY

- Assembly of intricate components for computers or other electronic equipment. Operations may involve drilling, wiring, soldering, or assembly with nuts, bolts, or screws.
- Molding, machining, bending, buffing or polishing, and assembly of primary plastic electronic components producing a finished product for sale. **[A]**
- Assembly of cassettes, laser discs, videocassette recorders, televisions, and radios.
- **Manufacturing of plastic material rated separately under 3124.**
- **Manufacturing of computers and other electronic equipment and their components rated separately under 3124.**

3866 MOTOR COACH - CARRIAGE ASSEMBLY

- Assembly only of manufactured parts for busses, carriages, motor homes, and wagons.

4036 BRICK - PIPE - CONCRETE PRODUCTS MANUFACTURING

- Shop and yard employees involved in manufacturing of concrete products, including pre-stressed concrete, pre-stressed beams, building blocks, patio blocks, lawn ornaments, burial vaults, girders, and livestock feed bunks. Includes maintenance and repair of machines and equipment.
- Manufacturing of concrete sewer pipe, septic tanks, or culverts.

- Section 4036 continued on next page.

- Manufacturing of common, face, pressed, or repressed building or paving bricks; sand-lime, structural, and fireproofing bricks; or similar products.
- Structural clay products manufacturing - sewer pipes, roofing, and drainage tiles.
- This involves manufacturing of products as a commercial enterprise at a permanent location.
- **Delivery by specialty trade contractors or delivery to sister companies located in another state rated separately under 7215.**

4061 POTTERY AND CERAMICS MANUFACTURING
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- Manufacturing of glazed or porcelain earthenware pottery of smaller sizes by hand-molded or cast process. Some of the products contemplated within the scope of this classification are flowerpots, decorative pins and magnets, bean pots, vases, cookie jars, hand-made decorative tiles, and urns.
- Ceramic shops engaged in the process of forming greenware, kiln drying, and decorating.
- Includes retail sales and packaging of product.

4130 GLASS MERCHANTS

- Operations include receiving, storing, selling, and delivery of glass such as window glass, plate glass, and safety glass for automobiles.
- Includes bending, grinding, and silvering.
- Glaziers away from shop.
- Processing of glass.
- **Glass manufacturing rated separately under 3504.**
- **Installation of auto glass rated separately under 3630.**

4150 JEWELRY AND / OR OPTICAL GOODS MANUFACTURING
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- Jewelry manufacturing - jewelry with or without stones, rings, bracelets, and earrings. Includes operations such as forming, polishing, buffing, assembling, and engraving of product.
- Lens manufacturing - optical goods and ground and polished lenses. Assembling lenses into frames for eyeglasses, field glasses, and industrial goggles.
- Preparation of product for shipment.
- **Retail sales of eyewear rated separately under 8000.**
- **Traveling sales representatives rated separately under 8747.**

4310* PRINTING AND PUBLISHING

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- Printing operations, including calendars, circulars, pamphlets, and catalogs.
 - Publishers - newspapers, books, and magazines. Includes reporters and advertising and sales representatives.
 - Miscellaneous publishing activities, such as bookbinding and ruling, electrotyping, engraving, and lithographing.
 - Silk-screening.
 - Plastic and paper bag printing.
 - Cardboard box manufacturing.
 - Rubber stamp manufacturing.
 - Paper products manufacturing, which includes, but is not limited to, paper towels, toilet tissue, paper plates, napkins, tissue, doilies, pull-tabs, and boxes. **[A]**
 - Manufacturing of paper books, stick matches, and dress patterns.
- **Retail stores with limited on-site silk screen or printing operations rated separately under 8000.**
- **Publishing with no printing operations rated separately.**

4365* PHOTOGRAPHERS

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- Photo processing employees. Printing and developing of prints and enlargements.
 - Photography studios, including photographing outside the studio.
 - Microfilming and development of microfilm. **[A]**
 - Blueprint and photostat establishments.
- **Aerial photography rated separately under 7405.**

4583 FERTILIZER AND CHEMICAL DEALERS

- Dry or liquid chemical dealers.
 - Employees exposed to dry or liquid fertilizer, chemical mixing, and handling.
 - Includes processing, blending, packaging, and repackaging products.
 - Delivery of product, applying, and spreading.
 - Polish, paint, varnish, ink, and paste manufacturing. Includes processing and packing product for shipment. **[A]**
 - Fertilizer / Insecticide application - liquid or dry. **[B]**
 - Agricultural research and development of chemical products, application of chemicals, marking test plots, and obtain crop samples (includes agronomy-related duties). **[C]**
- **Lawn fertilizer application rated separately under 0010.**

4601 LABORATORY WORK AND MEDICINE MANUFACTURING

- Medicine, drug, or pharmaceutical products manufacturing.
 - Includes preparation, processing, packaging, and recycling.
 - Laboratory work - employees specializing in research or testing of samples.
 - This classification is also applicable to various types of research, development, or testing laboratories working in the areas of medicine, pharmacology, toxicology, microbiology, and geophysical research as well as other fields of a scientific nature.
- **Traveling sales representatives rated separately under 8747.**
- **Medical labs as part of a clinic performing tests and analysis of medical specimens rated separately under 9042.**

4692* DENTAL LABORATORIES

** This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*

- All employees engaged in dental lab operations.
- Fabricating dentures, artificial teeth, orthodontic appliances, crowns, and bridges.
- Plastic or vinyl molding and light wire forming.
- Packaging, shipping, and local delivery of product.

4740 OIL REFINING - SYNTHETIC FUELS MANUFACTURING

- Refining of various crude petroleum oils, and the drawing off of the petroleum factions - including natural gas, ligroin, gasoline, kerosene, naphtha, fuel oil, lubricating oil, and petrochemicals.
- Operations involving distillation, thermal and / or catalytic decomposition, fractionalization, compression, absorption, purification, storing of gaseous materials, alkylation, and the storing or loading of the finished products into tank trucks.
- Engaging in the recovery of gasoline from casing head or natural gases.
- Oil refinery and coal gasification plant operations. **[A]**
- Anhydrous ammonia manufacturing.

5025 MASONRY WORK

- Masonry work in connection with the construction of residential, commercial, or industrial structures using brick, brick veneer or cement, concrete, stone, marble, or glass blocks.
- Fireplace construction, installation of interior partitions of hollow fireproof tiles, gypsum blocks or bricks, exterior building caulking, boiler brick work, masonry or tile silo erection, sawing of concrete block walls, and waterproofing of building exteriors by use of trowels.
- Mausoleum erection in cemeteries. **[A]**
- Tuck pointing - filling and / or finishing brickwork joints with cement or mortar. **[C]**
- Brick cleaning - new construction or existing sites.
- Mud-jacking.
- **Building of forms or pouring concrete rated separately.**

5040 IRON OR STEEL CONSTRUCTION

- Erection of iron or steel bridges or other bridges - operations involve the erection of structural steel trusses, columns or I-beams, metal and / or steel decks. **[A]**
- Erection of iron or steel frame structures - including assembling, disassembling, or fabricating at the job site. Raising of the structural members into place using a crane or boom and securing by bolting, welding, or riveting the frame or skeleton of buildings. Includes painting and related preparation work of tanks, towers, bridges, and other steel structures. **[B]**

- Section 5040 continued on next page.

Metal erection, installation, repair, on/off-site maintenance, inspection, and painting of:

- Wind turbine / generator towers. **[C]**
- New exterior iron or steel balconies, fire escapes, fireproof vaults, staircases, and fireproof shutters, regardless of structure type. **[D]**
- Radio, television, cellular, and microwave towers. **[E]**
- Commercial chimneys and smokestacks. **[G]**
- Tanks - water, gas, and oil, including water towers. **[H]**
- Metal silos. **[I]**
- Pre-stressed concrete structural beams or girders. **[J]**
- Pile driving and sheet steel piling. **[K]**
- Diving - underwater inspections. **[L]**
- Exterior / interior tank cleaning. **[M]**
- **Diving contractors engaged in construction or repair rated separately under 6253.**

5100 ORNAMENTAL WORK

- Contractors engaged in erection or repair of brass, bronze, and iron doors, memorial plaques, wall facades, wrought iron facings, and similar decorative items.
- Includes only erection and repair.
- **Manufacturing and / or forging of ornamental iron rated separately under 3504.**

5110 BOILER AND ELEVATOR INSTALLATION AND SERVICE
--

- Boiler installation, maintenance, and repair. Includes excavation, foundation concrete or masonry work, rigging or slinging of drums and headers into place, setting of tubes into headers, installation of superheating units, and the installation of all steam fitting work up to, but not beyond, the header valves, blow off valves, and water intake valves.
- Elevator and escalator installation and repair, including the installation of all electrical apparatus and wiring in connection with operations.
- Millwrighting - applies to the erection, dismantling or repair of machinery or equipment. **[B]**
Not to be assigned to employees of insureds engaged in millwright work on the premises of the insured. Such payroll must be included in the governing class.

- Section 5110 continued on next page.

- Pipe and duct insulation - fiberglass application. **[C]**
- Conveying equipment erection and servicing. This applies to agricultural loaders, industrial loaders, beet pilers, pneumatic unloaders, conveyor buckets, and hoisting equipment. It also includes concrete and asphalt plant equipment repair. **[D]**

5183 PLUMBING - HEATING - SHEET METAL
--

- Heating, ventilation, and air-conditioning - installation, service, and repair.
- Plumbing and pipefitting - installation, insulation, and repair of gas, steam, and water pipes. Includes residential, commercial, and shop work.
- Underground lawn sprinkler system and automatic sprinkler system (intended for fire extinguishing) - installation, service, and repair. **[A]**
- Sheet metal installation and any shop operations necessary to prepare the sheet metal for installation. The sheet metal used may be galvanized iron, sheet iron, steel, tin, copper or aluminum. Also includes the installation of such items as sheet metal, furnaces, heating and ventilating ducts, spouting, and flashing.
- Commercial or residential refrigeration - installation, service, or repair.
- Fabrication of metal seamless gutters, siding, and roofing - shop only.
- **Boiler installation rated separately under 5110.**
- **Agricultural irrigation system installation rated separately under 0251.**
- **On-site fabrication and installation of metal seamless gutters, siding, and roofing rated separately under code 5410.**

5190 ELECTRICAL - WIRING - SERVICE AND REPAIR
--

- Electrical wiring, service, or repair within buildings, including outside connections. There are no restrictions based on the capacity of the wiring systems. **[A]**
- Power circuitry and wiring for lighting purposes.
- Conduit construction such as the digging of a trench, laying of conduit, backfilling and concrete or masonry work for the installation of lighting systems for signal systems or traffic signals.
- Installation of satellite dish equipment by specialty trade contractor.
- Electric motor rewinding. **[H]**
- The installation and repair of commercial or residential appliances such as dishwashers, electric ovens, washers and dryers by specialty trade contractor.

5205 CONCRETE WORK

- Concrete work - pouring of concrete footings, reinforcement bar installation, foundation walls, cellar floors, basements, sidewalks, driveways, setting up and taking down of forms.
- Cement bulk plant operations involving dry cement. **[A] Trucking rated separately.**
- Concrete flat work - pouring of slabs for buildings.
- Concrete curb and gutter work, when performed by a concrete or cement contractor other than the street or road construction contractor, is included under this classification.
- **Construction contractors rated separately under 5410.**
- **Ready mix plants rated separately under 6042.**

5345 PLASTERING - STUCCO - DRYWALL

- Plastering, lathing, and exterior and interior stucco work.
- Drywall and / or wallboard installation by specialty trade contractors.
- Operations include the mixing of plaster with water and the hand application of the mixture by trowel to interior walls or partitions. The process may also include taping, filling, and sanding of joints and nail holes.
- **Specialty contractors engaged in waterproofing the interior of buildings rated separately under 5474.**
- **Construction contractors rated separately under 5410.**

5410 BUILDING CONSTRUCTION

- Carpentry work in connection with the construction of a dwelling - including rough framework, shingling, rough flooring, stud joists, rafters, roof decks, wood balcony erection, all types of roofing materials, ceiling installation, sidewall sheeting, siding, doors, door frames, wallboard installation, lathing, windows, stairs, finished flooring, cabinet installation, and all interior wood trim. Contractors performing interior, finish, or trim carpentry, such as the installation of paneling, molding, cornices, parquet or wooden flooring, mantels, staircases, railings, cabinets, counters, and application of caulking and weather-stripping. **[A]**
- Erection of metal grain bins or quonset-type structures. **[B]**
- Alterations, remodeling, and repairs to existing structures. **[C]**
- Insulation - contractors installing or applying various types of acoustical or thermal insulating materials in buildings or within building walls. The methods of installation are generally by hand, blower, nailing, or by cementing with special adhesive. **[E]**
- All contractors and operative builders primarily engaged in the new construction of residential, farm, industrial, commercial, and other buildings, including concrete work. **[F]**

- Section 5410 continued on next page.

- Swimming pool construction both in ground and above ground, including all shop work necessary to ensure the completion of the pool at the selected site. **[G]**
- Aluminum or vinyl siding - installation and on-site fabrication. **[H]**
- Roofing - cold process. Includes rebuilding of roof and installation of skylights and rubber membrane installation. **[I]**
- Concrete silo construction, grain elevator construction, and concrete storage facilities. This includes slip form construction (construction and erection of forms and the placement of reinforced steel and stripping forms).
- Installation of seamless and nonseamless gutters and spouts, to include on-site fabrication.
- Includes on-site supervisors, on-site cleanup crews, and on-site debris removal.
- Construction of portable buildings and pre-fabricated modular houses.
- Erection of awnings - wood, metal, or canvas.
- Installation of metal or metal-covered doors, doorframes, sash, and skylights.
- Installation of synthetic rubber liners in open pits such as reservoirs, sewage treatment vats, sewage lagoon cell dividers, and evaporation ponds.
- Asbestos and lead paint removal.
- Contractors providing event set-up and dismantling.
- Project managers supervising their own employees.
- **Structural steel erection rated separately under 5040.**
- **Aluminum siding fabrication - shop only rated separately under 5183.**
- **Specialty trade contractors performing concrete work only rated separately under 5205.**
- **Specialty trade contractors installing drywall only rated separately under 5345.**

5474 PAINTING

- Exterior and interior painting, staining, or varnishing of residential or commercial structures.
- Interior waterproofing of walls and floors by hand or hand held machine - painting or spraying.
- Wallpaper hanging - including preparation work such as taping, filling, and sanding of joints and nail holes on wallboard.
- Parking lot striping and painting.
- **Highway striping rated separately under 6042.**
- **Painting of towers, tanks, and structural steel members rated separately under 5040.**

5502 FLOOR COVERING INSTALLATION

- Installation of rugs, wall-to-wall carpeting, and linoleum. Includes floor refinishing, stripping, sanding, and varnishing. Installation of garage floor epoxy. Installation of window shades, venetian blinds, wooden shutters, curtains or draperies. **[B]**
- Installation of terrazzo, stone, interior tile, ceramic tile, and similar products. **[C]**
- Installation of laminate or wood flooring. **[D]**

5545 ROOFING - HOT TAR METHOD AND SANDBLASTING

- Application of and repairs to flat, sloped, or built-up roofs. The materials used may include hot tar, foams, resins, metals, slate or stone aggregates.
- Roofing - hot tar method. **[A]**
- Lightning rod erection and repair. **[B]**
- Television and radio antenna erection and repair, including estimating. **[C]**
- Waterproofing roofs and sidewalls. **[D]**
- Sandblasting operations - includes estimating. **[E]**
- Chemical cleaning of boilers. **[F]**
- Guniting or water proofing application to stacks. **[G]**
- Pressure washing of roofs.
- **Shingling - cold process roofing rated separately under 5410.**
- **Removal and repair to roof prior to hot tar process rated separately under 5410.**

5603 CONSULTING ENGINEERS

- Consulting engineers, architects, and surveyors, weather observers, or firms with a primary function to give technical advice through the mediums of plans, maps, charts, specifications, and other media and then to interpret this information by supervision in an advisory capacity.
- Building material (concrete and asphalt) testing laboratories; analyzers of sand or gravel; transistor testers; radiography testing laboratories; and stress testing.
- Contractors who locate utilities, environmental testers, equipment testers, and drone operators.
- Project managers supervising subcontractors.
- Soil testing and sampling companies with a primary function to give results of soil tested for phosphate, nitrogen, sulfate, and other substances. **[A]**

- Section 5603 continued on next page.

- Coal company engineers - no mining. **[B]**
- Energy conservation consulting firms with employees who conduct energy audits.
- Fire tenders/watchers.
- **Project managers supervising their own employees rated separately.**

6042 STREET AND ROAD CONSTRUCTION
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Street, road, and highway construction – maintenance:

- Pipe stringing.
- Scale operators.
- Repair and tar patching.
- Road grading - asphalt and gravel.
- Installation and maintenance of culverts.
- Train locomotive engineers.
- Railroad car repair and maintenance.
- Highway striping and marking.
- Livestock manure hauling and spreading.
- Agricultural pipe installation and drainage tile.
- Airport runway construction.
- Ash pile removal operations, including fuel clean-up removal and land reclamation / remediation.
- Stump removal by specialty trade contractor.
- Derrick rig “anchor” installation by specialty trade contractor.
- Hauling of asphalt tar mix to highway construction site.
- Irrigation canal construction in relation to irrigation system installation, above or below ground. Applies to fixed or movable operations and flow or impulse operations.
- Street, road, highway - construction. General and special trade contractors engaged in the construction of streets, roads, and highways. Includes all operations, such as on-site supervisors, excavation, bulldozing, grading, landscaping, seeding, sign revision, guardrail installation, pilot car drivers and incidental construction of single span bridges not over 25 feet. **[A]**
- Sand and gravel – excavating, crushing and hauling. **[C]**
- Concrete ready-mix plants, including delivery. Asphalt mixing plants, including hauling and spreading. **[D]**

- Section 6042 continued on next page.

- Railroad construction, railroad right-of-way construction, and sorting of railroad ties. [E]
- Heavy equipment operators, including crane operators. [F]
- Highway landscaping, sodding, grass seeding, and mulching. [G]
- Gravel hauling. [H]
- Street cleaning, road weed mowing, and maintenance. [I]
- Canal construction and drainage. [J]
- Riprap construction. [K]
- Earth filled structures – dikes, stock ponds, dams, and cofferdam construction. [L]
- Concrete construction of dams. [M]
- Highway traffic signal and lighting construction. Erection and removal of roadway snow fence, road markers, signs, railroad ties, or guardrails. [N]
- Snow removal [O].
- **Operations and maintenance of irrigation systems rated separately under 0251.**
- **Sprinkler system installation rated separately under 5183.**

6200 WATER WELL DRILLING OPERATIONS
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- Specialty trade contractors primarily engaged in water well drilling.
- Geothermal drilling to include the installation of pipelines and equipment.
- Maintenance and repair of water wells.
- Salt water disposal operations in connection with water well-drilling operations. [A]
- Includes installation of machinery when performed at the same job site or location where drilling is performed.
- **Specialty trade contractors engaged in salt-water hauling operations or salt-water disposal plants, in conjunction with oilfield operations rated separately under 6205.**

6203 OIL AND GAS DEVELOPMENT - DRILLING
--

- Firms engaged in drilling or re-drilling of oil or gas wells including erection and hauling of drilling rigs.
- The size and makeup of a drilling crew may vary from rig to rig. A typical crew consists of a tool pusher, a driller, derrickmen, and roughnecks or floormen.

Section 6203 continued on the next page.

- Includes erection and dismantling of drilling rigs, hydraulic fracturing, and cementing and installation of casing when such operations are performed by employees of the drilling company.
- Firms that provide crews to drilling contractors for specialized drilling, baling, fishing, or casing.
- **Derrick dismantling, hauling, installation and erection by specialty trade contractors rated separately under 6205.**

6204 OIL AND GAS WELL SUPPLIERS OR EQUIPMENT DEALERS

- Sale, rental and shop repair of equipment, such as pipe and casings, sucker rods, fittings, pumps and pump jacks, tanks, engines, and drilling rigs and tools.
- Includes inside and outside sales employees.
- Includes service employees who may occasionally demonstrate new equipment after it has been installed in the field by a specialty trade contractor.
- Oil or gas well suppliers or equipment dealers who specialize in the sale of new equipment, such as pipe and casings, sucker rods, fittings, pumps, and pump jacks, tanks, gas engines, drilling rigs and tools, compressors, and industry related fire-fighting / breathing equipment (includes training and demonstration).
- Mud "drilling fluid" dealers who supply their products to oil or gas well operators.
- Warehouse operations and delivery of merchandise by dealers.
- Oil well supply dealers engaged in sales and service of chemical products used at a completed well site.
- **Field installation, service and repair of well supply equipment rated separately under 6206.**
- **Oil field trucking rated separately under 6205.**
- **Clerical office staff rated separately.**

6205 OIL WELL TRUCKING

- Truckers engaged in contract hauling of oil field equipment.
- Oil hauling operations - includes hauling and unloading. **[A]**
- Water hauling operations - includes hauling, loading, unloading, and disposal of freshwater, saltwater, and other waste etc., including frac sand hauling operations. **[B]**
- Hot shot services. **[C]**
- Salt water disposal plant operations. **[D]**
- Derrick dismantling, hauling, installation and erection by specialty trade contractors.
- Truck Pushers
- **Derrick rig anchor installation by specialty trade contractors rated separately under 6042.**

6206 OIL WELL SERVICING

- Workover rigs and/or snubbing operations - use of special portable derricks or rigs for pulling, repairing or replacement of pumps, rods and tubing, and the cleaning and swabbing of producing wells or wells that previously produced gas or oil.
- Wireline work – lowering equipment or measurement devices into the well for the purposes of well evaluation; retrieving pipe or other items from a well; well perforating; well cleaning; and valve, plug or tubing installation, service or repair.
- Cementing of oil or gas wells, including the acidizing of these wells. The cementing operation involves the pumping of mixed cement, under pressure, through the casing to the bottom of the well.
- Hydraulic fracturing operations.
- Field installation, service and repair of well supply equipment.
- Hot oil operations.
- **Hydraulic fracturing operations by drilling company rated separately under 6203.**

6208 OIL AND GAS INSTRUMENT LOGGING

- On-site oil consulting, safety consulting, analyzing and wireless testing services within trailers or mobile units located at well sites, but not at the well-drilling area. **Does not include extraction of samples.**
- Specialty trade contractors offering services that include the detection and analysis of oil and gas by conducting oil or gas flow tests such as, but not limited to, hole pressure tests, well temperature tests, well depth tests, and volume tests. Employees operate within trailers or mobile units located at well sites, but not the well-drilling area.
- Wireline service contractors who maintain records and take measurements. Employees operate within trailers or mobile units located at well sites, but not the well-drilling area.
- Mud instrument loggers - analyze core samples to identify strata and determine nature of earth formations penetrated. Employees operate within trailers or mobile units located at well sites, but not the well-drilling area. **Does not include extraction of samples.**
- **Geologists and scouts rated separately under 8605.**

6209 JUNK AND SCRAP METAL DEALERS

- Dealers engaged primarily in the collection and handling of scrap metal.
- Includes shop, yard operations, warehouse, pick up, and delivery.
- **Aluminum can recycling warehouse operations rated separately under 8292.**

6210 BUILDING MOVING - DEMOLITION - SALVAGE

- Building moving or raising, demolition, wrecking, and salvage, including supervisors, drivers, trucking, estimating, sorting operations, shoring, underpinning building structures; excavation of footings, basements, foundations or filling of excavations; grading of sites, and all other operations.
- All excavation, carpentry, concrete work, repairs, and masonry work required to raise and reset buildings.
- Salvage - all operations, including fires and train wrecks.
- Dealers engaged in used or second-hand lumber or building materials, including yard, warehouse, and trucking operations. **[A]**
- Wrecking yards.
- **Shop work and equipment maintenance rated separately under 3630. (This does not include on site repairs).**

6221 EXCAVATING

- General excavation of footings, basements, and foundations for buildings or retaining walls. Includes filling or back-filling and the removal of dirt, small boulders, and rock by powershovels (backhoes), trench diggers, or front-end loaders.
- Trucking and hauling in relation to excavation operations.
- Includes on-site supervisors, on-site manual labor, and on-site cleanup crews.
- **General building contractors rated separately under 5410.**
- **Grading or excavation in connection with street or road construction, dam or lock construction, tunneling, pile driving, shaft sinking, caisson, or cofferdam work to be rated separately.**

6223 DREDGING

- Dredging - cleaning, deepening, or widening of a body of water.
- Scooping or suction machinery is generally used in the dredging process to remove sand, clay, mud, or other materials, from the body of water that is being dredged.
- Includes crew and all related shoreline employees.
- Includes maintenance and repair of dredge.

6233 TUNNEL CONSTRUCTION

The rate for this classification will be determined at time of assignment.

- Specialty trade contractors engaged in pneumatic (air pressure) and nonpneumatic tunnel construction.
- All operations, including lining.

6253 CAISSON WORK

- Underwater bridge repair.
- Caisson work - all employees working under air pressure and all others engaged in or upon the caisson or connected apparatus.
- Includes pile driving, and related excavating, masonry, or concrete work.
- All operations involving pneumatic and nonpneumatic shaft sinking for bridge footings, piers, or foundations.
- Underwater diving and repairs. **[A]**

6301 SEWER - WATER - GAS – OIL - PIPELINE CONSTRUCTION

- General and specialty trade contractors primarily engaged in the construction of water, sewer, gas, or oil mains, and pipelines, regardless of size or depth below the ground surface.
- Connection, maintenance, and repair of new and existing sewer, water, oil, and gas lines.
- Horizontal boring operations within roads and highways in connection with pipeline construction.
- Septic tank installation and sewage disposal plant construction.
- Pipeline inspection and maintenance – sewer, gas, oil, and water. Includes on-site management and inspection of pipeline construction activities. **[A]**

6400 FENCE CONSTRUCTION

- Specialty trade contractors primarily engaged in the erection and removal of all types of fences.
- Includes metal fences such as chain link or barbed wire, or wood, stone, or concrete fences.

7215 TRUCKING AND HAULING - INTERSTATE AND INTRASTATE

- General motor freight transportation.
- Beer, liquor, beverage distributing, pick up and delivery. Includes drivers and helpers. **[D]**
- Hauling of U.S. mail on contract basis. **[E]**
- Single axle - hauling by car, truck, van or pickup. **[F]**
- Tandem axle. **[G]**
- Semi-tractor trailer. **[H]**
- Common carriers - pick up and delivery, including co-drivers and ride-along helpers.
- Hauling of livestock.
- Instructors for truck driver training schools.
- Parcel or package delivery. **[P]**
- Hauling of hazardous waste material.
- **Lumpers rated separately under 8292.**

7217 EXPLOSIVE - AMMUNITION HANDLERS

- Preparation of blasting agents.
- Includes the storage, packing, shipping, and distribution of high explosives.
- Blasting operations.
- Fireworks, explosives, and ammunition manufacturing and assembly.
- Fireworks display and presentation.
- Trucking and hauling of product.
- **Fireworks sales rated separately under 8000.**

7380 CHAUFFEURS - SCHOOL BUS - AMBULANCE DRIVERS

- Chauffeurs.
- Limousine drivers.
- Taxicab drivers.
- Bookmobiles.
- Passenger bus and school bus drivers.
- Ambulance drivers and attendants. **[A]**
- Interstate and intrastate passenger bus drivers.
- Automobile driver training schools.
- **Maintenance and repair rated separately under 3630.**

7384 ICE HANDLING

- Manufacturing of artificial ice, block ice, ice cubes, and dry ice.
- Ice-making operations, delivery drivers, and their helpers. Includes warehouse and / or storage operations where ice blocks, cubes, or cakes may be cut, sawed, crushed, bagged, and loaded for delivery. Ice product is delivered to the dealer's customers or sold directly from the warehouse.
- Ice harvesting - storage and delivery operations.
- Dealers engaged in the wholesale / retail distribution of ice products.

7403 AIRCRAFT GROUND CREW OPERATIONS

- Non-flying employees, sales representatives, mechanics, ground radio operators, hangar and field employees, drivers, and their helpers.
- Counter personnel engaged in selling or processing tickets, checking baggage, and providing information to passengers.
- Cleaning and fueling of aircraft.
- Cargo and baggage handlers.
- Air traffic controllers.

- Section 7403 continued on next page.

- Aircraft servicing and repairing.
- Maintenance and service personnel.
- Drone package delivery.
- **Airport security rated separately under 7720.**
- **Runway maintenance and snow removal rated separately under 6042.**
- **Airplane flying, testing, or demonstrating rated separately under 7405 or 7420.**

7405 AIRCRAFT FLYING OPERATIONS

- Specifically applies to the pilots and crew of an aircraft. Also applies to those persons who perform duties while airborne.
- Airplane and helicopter operations, aerial photography, sales demonstration, and flight instructors.
- Private or commuter air carriers.
- Sightseeing airplane and helicopter services.
- Airplane demonstration sales representatives.
- Charter flying services.
- Air taxi and ambulance services.
- Aerial mapping and surveying, including the aerial photography camera operators and observers.

7420 SPECIALIZED AIRCRAFT OPERATIONS
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- Airplane and helicopter operators engaged in stunts and parachute jumping.
- Aerial spraying, dusting, or seeding.
- Aerial firefighting.
- Aerial herding of animals.
- Hot air ballooning and gliders.
- Scintillometer surveying - aerial electronic scanning to detect charged particles contained in ore or minerals (aerial seismograph).

7500 GASWORKS

- Operation only - maintenance of existing gas mains.
 - Meter readers.
 - Operators engaged in pipeline distribution of liquefied petroleum gas, manufactured gas, and natural gas.
- **Construction rated separately under 6301.**

7520 WATERWORKS

- Operation only - maintenance of existing water mains. Distribution and operation of water line systems for domestic, commercial and industrial use.
 - Meter readers.
 - Operation of water line systems / pipeline.
 - Water treatment plant maintenance operations – no repair.
 - Sewage treatment plant maintenance operations – no repair.
 - Water depots.
- **Construction rated separately under 6301.**

7529 ELECTRIC LIGHT AND POWER CONSTRUCTION - REA

- Electric light and power company construction.
- Includes construction of new and the extension and maintenance of old service and transmission lines, and the clearing of right-of-ways.
- Erection of poles and underground wire or cable construction.
- Installation of outside electric power apparatus - including supervisors, drivers, and their helpers.
- Includes drivers and the setting of poles or towers; excavation and concrete work incidental to such tower work; and the overhead stringing of high tension wires or cables.
- Installation of circuit breakers and transformers on poles or towers.
- Construction of transmission lines, substations, and equipment.

7531 ELECTRIC LIGHT AND POWER COMPANIES
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- Generation, transmission, and distribution of electric energy for sale.
- Operations and maintenance.
- Meter readers.
- Incinerator operations. **[A]**
- All employees including store employees, drivers, and operators of instrument and control panels for operation of turbo-generators and water pumps.
- Maintenance and repair crews for all plant equipment, and outside line maintenance and repair crews.
- Emergency stand-by crews.

7533 ELECTRIC LIGHT - POWER CONSTRUCTION - INVESTOR OWNED
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- Investor-owned electric light and power company construction (Montana Dakota Utilities, Northern States Power, and Otter Tail Power Companies).
- Includes construction of new and the extension and maintenance of old service and transmission lines and the clearing of right-of-ways.
- Erection of poles and underground wire or cable construction.
- Installation of outside electric power apparatus - including supervisors, drivers, and their helpers.
- Includes drivers and the setting of poles or towers; excavation and concrete work incidental to such tower work; and the overhead stringing of high tension wires or cables.
- Installation of circuit breakers and transformers on poles or towers.
- Construction of transmission lines, substations, and equipment.

7534 ELECTRIC LIGHT - POWER CONSTRUCTION - SPECIALTY TRADE CONTRACTORS

- Electric light and power line construction by specialty trade contractors.
- Includes construction of new and the extension and maintenance of old service and transmission lines and the clearing of right-of-ways.
- Erection of poles and underground wire or cable construction.

- Installation of outside electric power apparatus - including supervisors, drivers, and their helpers.
- Includes drivers and the setting of poles or towers; excavation and concrete work incidental to such tower work; and the overhead stringing of high tension wires or cables.
- Installation of circuit breakers and transformers on poles or towers.
- Construction of transmission lines, substations, and equipment.

7535 ELECTRONIC EQUIPMENT - INSTALLATION AND REPAIR

- Installation of electrical command panels or similar computerized and electric equipment and final testing of electrical connections.
- Computer and telecommunication equipment installation by specialty trade contractor. **[A]**
- Circuitry repair to equipment or electronic components that require specialized technicians to disassemble, clean, repair, and replace the necessary parts.
- Calibration and testing of equipment.
- Repair of small electronic equipment.

7600 TELEPHONE OPERATIONS

- Drivers and all employees involved in the operation and maintenance of communication lines away from the exchanges, extension of lines away from the exchanges, and extension of lines and the making of service connections.

7601 TELEPHONE AND CABLE LINE CONSTRUCTION
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- Telephone line construction.
- Clearing of right-of-ways.
- Laying of underground cables.
- Communication line construction.
- Cable television line construction.
- Erection and inspection of poles, cross-arms, and insulators.
- Stringing of overhead low-voltage lines or lead sheath cables or fiber optics used for multiple circuits.

7602 RADIO AND TELEVISION

- All employees of radio or television broadcasting stations.
- Includes inside and field employees as well as clerical office workers and drivers.
- Control and lighting operators, cameras and boom microphone personnel, engineers, technicians, scriptwriters, announcers, players, entertainers, and musicians, whether working solely within the radio or television studio or at locations away from the studio.
- Broadcasting visual and audio programs and maintenance. **[A]**
- Commercial wireless transmitter employees.
- Control operators, announcers, entertainers, engineers, clerical office, and sales representatives.

7603 CABLE INSTALLATION - SERVICE AND REPAIR

- Installation of main coaxial cable systems, fiber-optic cable, above and below ground, laid manually or with automatic equipment. Installation, service, and repair of cable or satellite communication systems.
- Installation, service, and repair of coaxial or fiber-optic cable.
- Employees engaged in the making of service connections to subscribers, maintenance, or subsequent extension of lines.
- **Construction rated separately under 7601.**

7605 SWITCHING AND SWITCHBOARD REPAIRING

- Testing, maintenance, and repair of equipment within the exchange building, including routine maintenance of motor generators, rectifiers, and storage batteries.

7700 FIRE DEPARTMENTS - PAID EMPLOYEES

- Paid firefighters including paid fire chiefs.
- Firefighting and fire protection duties.
- Chemical and hazardous materials protection.
- Paid search, rescue, and dive teams.

7710 FIRE DEPARTMENTS - VOLUNTEER

- Volunteer firefighters.
- Firefighting and fire protection duties.
- Chemical and hazardous materials protection.
- Volunteer search, rescue, and dive teams.
- **Premium is calculated per 100 of population.**

7715 EMERGENCY RESPONSE MEMBERS AND VOLUNTEERS

- Volunteer emergency or disaster worker – any individual serving without remuneration who is actively engaged in training to qualify as a disaster emergency worker, or is responding to a hazard, emergency disaster, or enemy attack on this country. Worker is registered with the disaster emergency organization of a municipality, which has been officially recognized by the director for the State Division of Homeland Security. **[A]**
- Volunteer health practitioners. **[B]**
- Community Response Team Member C.E.R.T. – an individual registered as a community emergency response team member with the appropriate authority. A C.E.R.T. team member is acting as a community emergency response team member only when the individual is receiving approved community emergency response team training or is acting as a member of a community emergency response team in an emergency disaster. **[C]**
- **Minimum annual account charges will apply.**

7720 LAW ENFORCEMENT

- Armored car express employees. **[A]**
- Correction officers
- County sheriff
- Detectives
- Game and fish wardens
- Juvenile detention attendants
- Parole officers
- Probation officers
- Police officers
- Security officers
- Store detectives
- Watch persons
- Airport security
- Peace officers employed by the ND Parks and Recs department.

Employees may be armed or unarmed. They may or may not have powers of arrest.

- **Employees whose duties are strictly clerical, including dispatchers, rated separately under 8805.**

8000* STORES - RETAIL

* *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*

Retail sales of merchandise to the general public for personal or household consumption or use and not for resale. Stores assigned to this classification sell items such as:

- Antique stores
 - Arcades
 - Art supplies
 - Bake-off bakeries
 - Bakery products
 - Books
 - Cameras and photographic supplies
 - Clothing
 - Consignment stores
 - Cosmetics
 - Drugs
 - Eyeglass stores - sales of frames and lenses, including on-site polishing and grinding. No exams performed. Includes clerical office duties performed by employees
 - Fireworks
 - Florist shops / retail only - no growing of plants - local delivery included
 - Framing - picture framing, matting and assembly
 - Giftware
 - Greeting cards
 - Groceries - local delivery included
 - Jewelry
 - Kiosks
 - Liquor - off sale
 - Marketing specialists – promotions and displays
 - Mailing and packaging services
 - Newspapers and magazines
 - Pharmacy supplies / medicines
 - Retail store merchandising and demonstration
 - Shoes
 - Silk screen
 - Small household appliances
 - Stationery
 - Tobacco products
 - Toys
 - Video rental
 - Self-service gasoline stations/convenience stores where the customer pumps the gasoline. A cashier controls the pumps by remote control and receives payment from the customer. Also includes touchless or fully automatic car wash facilities with NO attendant care. **[A]**
- **All employees working in conjunction with full-service station operations rated separately under 8380.**
- **Restaurant operations rated separately under 9071.**
- **All employees working in conjunction with car wash facilities that provide attendant care rated separately under 8380N.**

8001* FULL - LINE DEPARTMENT STORES

* *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*

Department stores selling a number of lines of merchandise. Merchandise lines are in separate sections or departments with the accounting on a departmentalized basis. The departments and functions are integrated under a single management. Department stores sell items that include:

- Apparel and accessories
- Electronics
- Food
- Furniture and home furnishings
- General line of apparel
- Hardware
- Housewares
- Jewelry
- Luggage
- Major household appliances
- Small wares
- Sporting goods
- Toys
- Yard equipment

Includes delivery of merchandise, installation of house furnishings, and household appliances.

- **Concessions in a department store rated separately under 9071.**
- **Building construction, remodeling, and repair rated separately under class 5410.**
- **The installation of automobile accessories, tires, air conditioners, and light repair work rated separately under class 3630.**

8003 MEAT MARKETS

- Wholesale and retail sale of fresh and cured meats, fish or poultry, and prepared meat products. Dressed meat is received in bulk, cut, trimmed, and smoked to produce a full line of retail cuts.
- Includes custom meat and wild game processing.
- Boxing, wrapping, labeling, and preparation of meat cuts.
- Retail sale of miscellaneous cooking ingredients, spices, and other products.
- Fish stores - retail and wholesale - includes processing and packing. **[A]**
- Counter sales.
- **Slaughtering operations rated separately under 2094.**
- **Locker plant operations rated separately under 8291.**

8010* STORES - HARDWARE AND APPLIANCE

* *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*

- Major hardware / appliance dealers - washing machines, refrigerators, freezers, vacuum cleaners, paints, tools - hand and power, plumbing and heating, electrical supplies, garden tools, supplies, and equipment - lawn mowers and snow blowers; including sales, service, and repair.
- Wholesale and retail stores engaged principally in selling new automobile parts and new automobile accessories, including delivery. **[A]**
- Data processing and computer equipment dealers - wholesale and retail. Sales, installation, inspection, and adjustment or repair of equipment. Includes all work done on the customer's premises as well as in the insured's shop. **[B]**
- Office supply and equipment dealers. Sales, installation, inspection, adjustments or repairs on all types of office machines. Includes all work done on the customer's premises as well as in the insured's shop. **[C]**
- Dairy equipment dealers - sales and service. **[D]**
- Wholesale and retail sale and service of sporting goods and sporting equipment. **[E]**
- Wallpaper and paint stores - retail. Includes a wide variety of incidental "nonhardware" items. **[F]**
- Radio, television, piano stores, and musical instrument dealers. Includes satellite television systems, commercial or home theater equipment sales, installation, service, and repair on or off business premises. **[G]**
- Janitorial supply stores - wholesale and retail sales of janitorial supplies, includes warehousing and delivery. **[H]**
- Locksmiths - includes sales, installation and repair, or replacement of locks. **[I]**
- Hardware stores dealers / wholesale or retail - engaged principally in selling hardware articles such as nails, screws, bolts, washers, gaskets, brackets, locks, hinges, electrical supplies, plugs, hand or machine tools, portable electric tools, plumbing fittings, small appliances, mowers, snow-blowers, shovels, lawn furniture, garden tools, etc. **[J]**
- Cellular and wireless telephones. Sales, installation, service or repair, including mobile telephones and other audio equipment and accessories, including wireless Internet access services. **[K]**
- Self-storage / rental operations. **[L]**

- Section 8010 continued on next page.

- Alarm systems, security, and surveillance equipment - sales, installation, service, and monitoring.
- Medical equipment and supply dealers. Sales/rental, installation, service, and repair. This includes instruction and demonstration. **Occupational therapy rated separately. [M]**
- Fireplace and wood burning stove dealers. **Installation rated separately under 5410.**
- Spas, saunas, and hot tubs - sales and service.
- Retail sales of firefighting and safety equipment. **No recharging of pressurized tanks or vessels.**
- Window tinting and sunscreen installation - automotive and residential.
- Commercial food equipment - sales and service.
- Pawn shops.
- Farm supply stores.
- Specialty trade contractors engaged in setting up shelving units and store displays.
- Water conditioning, softening - sales, installation, and repair. **Route delivery sales rated separately under 7215.**
- Wholesale sales of wheelchair lifts. **Installation rated separately under 5410.**
- **Uniformed or plainclothes security rated separately under 7720.**
- **Installation and or erection of antennae used to receive signals rated separately under 5545.**
- **General repair or service of motor vehicles rated separately under 3630.**
- **Wholesale and retail stores engaged primarily in selling and salvaging of used automobile parts and accessories rated separately under 3630.**
- **Establishments engaged principally in the wholesale and retail sales of tires rated separately under 3630 or 8380.**
- **Specialty small-engine shops rated separately under 3630.**
- **Boat, motor, motorcycle, and snowmobile sales, repair, and service rated separately under 8380.**
- **Satellite system installation by specialty contractor rated separately under 5190.**
- **Alarm systems, security and surveillance equipment installation by specialty trade contractors rated separately under 5190.**
- **Restaurant / concession operations rated separately under 9071.**

8015* FURNITURE AND FLOOR COVERING DEALERS

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- Wholesale dealers or retail stores selling furniture and / or floor coverings directly from the showroom or custom orders - includes the sale of all types of floor coverings, living and dining room sets, bedroom or kitchen sets, sofas, chairs, tables, office furniture, chests and bookcases, bedding, mattresses, lighting fixtures, lamps, mirrors, pictures, and other decorating accessories. Includes delivery, installation, warehousing and storage.
 - Specialized and independent interior decorating services providing consulting, designing, decorating plans, and accessory buying. Installation of home furnishings, such as window treatments, pictures, or mirrors.
 - Polishing and minor repairing of furniture, bathtubs and sinks on the insured's premises or at the customer's location.
 - **Installation of floor coverings, draperies, etc., by specialty trade contractors rated separately under 5502.**
 - **Manufacturing of furniture rated separately under 2803.**

8016 WHOLESALE WAREHOUSE

- Wholesale distribution warehouse - the sale of merchandise for resale to others or to manufacturers, builders, contractors, or others for use in their business or as raw materials.
- Wholesale operations generally include: the maintenance of warehouse inventories; the physical assembling, sorting, and grading of goods; breaking of bulk quantities and repackaging into smaller lots; and loading and unloading.
- Internet/mail order and telephone sales - wholesale operations.
- Newspapers and magazines - wholesale operations.
- **Trucking and delivery operations rated separately under 7215.**

8022 COMMISSION AND PRODUCE MERCHANTS

- Potato wholesale operation - bagging, handling, warehousing, and merchandising of harvested crop. **[A]**
 - Wholesale processing and packaging, including, but not limited to, sunseeds, beans, and mustard. Merchants receive harvested grass, alfalfa, sunflower seeds, potatoes, corn, beans, or other field crops in bulk from growers. **[B]**
 - Processing harvested crops, with the intent of preparing them for market or further processing.
 - Operations include the processing of the crops, usually involving power-driven cleaning and grading machinery, as well as, packaging machinery. Merchandise is usually handled on a bulk-sale basis.
 - Includes mobile grain and seed cleaning and vacuuming operations by a specialty trade contractor.
 - Feed stores. **[C]**
- **Grain elevator operations rated separately under 8304.**

8100 HIDE AND LEATHER DEALERS - TANNERS

- Dealers engaged in the wholesale and retail merchandising and tanning of animal furs, hides, reptile skins, and leather.
 - Taxidermy - preparation of skins for mounting and all artwork. **[A]**
 - Wool merchants - purchase, sort, grade, and store raw wool from other sources and process it for resale to their customers.
- **Trucking and motor freight transportation rated separately under 7215.**

8207* LUMBERYARD OPERATIONS

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- Lumberyard - selling primarily lumber, or lumber along with a general line of building materials to the general public and construction contractors. The lumber sold may include rough and dressed lumber, flooring, moldings, doors, sashes, frames, and other millwork.
 - Building materials dealers - all operations. May include roofing, siding, shingles, wallboard, paint, brick, tile, cement, sand, gravel, and other building materials and supplies. **[A]**
 - Hardware products are also sold by retail lumber and building material dealers. These products are purchased in bulk lots, stored in yards, sheds or buildings, sold and delivered in smaller quantities to builders, contractors, and retail customers.
- **Carpenters and general building construction employees rated separately under 5410.**
- **Long-haul trucking rated separately under 7215.**

8221 COAL - IRON - STEEL MERCHANTS

- Sale of miscellaneous iron or steel products obtained from steel mills in the form of beams, sheet steel, bars, rods, rounds, channel iron, angles, plates, etc.
 - Products are unloaded and stored until such time as they are cut, sheared, and formed to customer specifications and delivered.
 - Coal merchants - maintain yards where coal, purchased from mine operators, is received. Coal is screened, washed, graded, and held for sale.
 - Local delivery of product only.
- **Junk dealers or iron and steel scrap dealers rated separately under 6209.**
- **Mining operations rated separately under 1005.**

8284 LIVESTOCK DEALERS AND OPERATIONS

- Livestock or cattle dealers, and commission merchants, who purchase animals from farmers or ranchers.
- Employees engaged in the holding and feeding of the animals when they are held over awaiting shipment, as well as commission merchants, who usually act as the intermediary between the dealers, stockyard, or final purchasers. Includes buyers who observe stock for possible purchase, and employees who inspect or show stock to prospective customers.

- Section 8284 continued on next page.

- Livestock sales companies involved in the exhibition and sale of cattle, sheep, hogs, and horses. The premises usually consist of an arena and a grandstand for customers, together with outside pens or stalls for the livestock. The employees consist of animal caretakers, auctioneers, maintenance, and yard workers.
- Boarding stables. Animals are owned by others and may be boarded at such stables. Includes maintenance of the stable and any equipment utilized in the operation of the stables, as well as the feeding, grooming, and general care of the horses. **[B]**
- Riding stables or riding clubs where one may obtain instruction in riding or treatment and care of horses. Includes stabling, feeding, grooming, and general care of owned and non-owned horses. **[B]**
- Livestock feedlots - feedlots where the feeding of livestock for other individuals is undertaken. All livestock are delivered to or shipped from the feedlots by the livestock owners or independent contractors. **[C]**
- Facilities providing trail rides for recreational purposes.
- Brand and livestock inspectors.
- Livestock feedlots not associated with general farming operations.
- **Long-haul trucking rated separately under class 7215.**
- **Slaughtering rated separately under 2094.**
- **Operation of farms or ranches rated separately under 0006.**

8291 COLD STORAGE WAREHOUSE

- Operating cold storage warehouses for other concerns that require storage space with refrigeration services. These cold storage firms have no equity in the products they store.
- Included is the maintenance of a warehouse and its equipment, receiving, safekeeping, and releasing of products for shipment.
- Includes rental locker space for the storage of food products for individual households.

8292 GENERAL WAREHOUSE AND STORAGE

- General warehouse and storage - storage of general merchandise for the insureds own, or other business concerns provided such operations are not otherwise classified in the manual. Operations involve the care and maintenance of the warehouse and its equipment, and the receiving, safekeeping, and subsequent release of the merchandise from storage.
- Recycling warehouse - sorting, packaging, and shipping of recyclable material such as cans, glass, bottles, paper, and paper products. Items are baled, crushed, and sorted. Recycling operations do not include garbage collection, reduction or incineration. **[A]**

- Section 8292 continued on next page.

- Dealers who handle secondhand materials, such as paper stock and rags. Paper stock may be shredded or cut and baled. Rags are stripped, trimmed, washed, baled, or packed.
- Within the scope of this classification are persons hired to assist in loading or unloading trucks (lumpers). [L]
- **Collection of refuse rated separately under 9403.**
- **Junk and scrap metal recycling rated separately under 6209.**
- **Drivers engaged in the hauling of general merchandise to or from the warehouse rated separately under 7215.**

8304 GRAIN ELEVATORS

- Operation of all types of grain elevators - including local managers and drivers.
- Line and terminal elevators.
- Operations of both line and terminal elevators that involve weighing, cleaning, grading, drying, and conveying of the grain to the bins. Involves the use of intricate machinery for loading or unloading as well as periodic reshuffling of the grain from one bin to another.
- Grain elevator employees engaged in mobile grain cleaning operations.
- **Fertilizer and chemical manufacturing dealers and operations rated separately under 4583.**
- **Clerical office employees rated separately under 8805.**
- **Long-haul trucking rated separately under 7215.**

8350 OIL AND GAS DISTRIBUTING - BULK - DEALERS

- Included within this classification are dealers licensed by the North Dakota Tax Department as motor vehicle fuel dealers and who sell and distribute bulk products, by means other than mains or pipeline, directly from storage tank facilities to commercial accounts, residential customers, or farm accounts. [A]
- Bulk oil, gasoline, and fuel dealers holding a North Dakota motor vehicle fuel dealer's license as motor vehicle fuel or special fuel dealers who are engaged in the business of importing, distributing and selling fuel for operating or propelling motor vehicles, including fueling terminals, are included in this classification. [A]
- Oil or gas pipeline maintenance operations. [B]
- Bulk product transporting by dealers licensed by the North Dakota Tax Department as motor vehicle fuel dealers. [T]
- Products may include, but are not limited to bulk gasoline, oil, oxygen, acetylene, liquid petroleum (propane) gas, carbon dioxide, and compressed gas.
- Oil and gas transloading facilities. [C]
- **Specialty transport contractors rated separately under 7215.**
- **Retail gasoline stations rated separately under 8380 or 8000.**
- **Pipeline maintenance performed by a specialty trade contractor rated separately under code 6301.**

8380* AUTOMOTIVE DEALERS AND SERVICE STATIONS

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- Garage and automobile dealers - operation of new and / or used automobile, van, or truck sales, service, or leasing agencies. Usually operate repair shops and / or replacement parts departments. Includes parts department employees engaged in retail or wholesale over-the-counter sales of parts even if these employees are in physically separated areas and there is no interchange of labor. Also includes automobile auction dealer operations. **[A]**
 - Implement and / or equipment dealers - new and / or used farm implement or machinery equipment sales. Includes receipt and storage of machinery, parts and accessories, assembly, store or yard sales, delivery, demonstration, service and repair, and testing of products on or away from the premises. Heavy equipment dealers - specialize in the sale of heavy equipment, such as road construction machinery, bulldozers, graders, cranes, telescoping booms, and crawler tractors. Also included are farm auction workers cleaning, repairing and transporting equipment. **[B]**
 - Service stations and gasoline stations - performing sales, service, towing, or repair work. Repairs include engine tune-ups; ignition system and generator repairs; installation and service of storage batteries; tire mounting, balancing and alignments; lubrications; oil changes; gasoline dispensing; car washing; and repairs to transmissions and radiators. **[C]**
 - Boat and engine, motorcycle, snowmobile, lawn, garden tractor sales and service agencies, and air compressor dealers - including parts department employees, sales, service, and installation. **[D]**
 - Instructors in automotive repair. **[E]**
 - Rubber tire dealers, including inside sales personnel, warehouse operations, and installation, adjustment or aligning tires. Rubber tire recapping and retreading by electric method. **[F]**
 - Truck or trailer, and Rent-a-Car - sales, installation and service of equipment sold. **[G]**
 - Manufactured home dealers, recreational vehicle dealers – sales, service, and delivery – includes mobile home parks and marinas, all operations. Includes specialty trade contractors who undertake shop repair of mobile homes and delivery of mobile homes including on-site placement, hook-up of plumbing and electrical systems, and other incidental installation activities. **[I]**
 - Sales, installation, service, or repair of all types of vending or coin-operated machines. Machines contemplated by this classification may dispense merchandise, such as food, candy, gum, and soft drinks; or provide services, as do scales, lockers, car wash machinery, water purification units; or provide amusement as do, pinball, bowling, video games, juke boxes, and gaming machines. **[K]**
 - Coin-operated or vending machine operations. Solicitation of business; storage and delivery of machines and merchandise; installation, service, or repair of machines on location and in the insured's own shop; replenishing of a machine's stock; and the collection of receipts. **[K]**

- Machinery rental, equipment rental, small implements and tools rental. Includes repair, service, and delivery. **[M]**
- Car wash facilities, whether the automobile is washed, waxed, and polished by attendants, coin-operated, self-service units or remote-controlled units. **[N]**
- Parking ramp, parking lot attendants, and car jockeys - park, drive, or transport vehicles. Pilot cars not associated with road construction. **[O]**
- Mobile pressure-washing operations – power washing inventory at garage and automobile dealers. **[P]**
- Pumps, valves, and gauges - sales, service and installation - including pipe wholesale dealers. **[Q]**
- Filter cleaning and restoring. **[R]**
- Air compressor dealers - service, sales and installation. **[T]**
- Self-serve, coin-operated laundry facilities, includes tanning operations at the same site. **[U]**
- **Pump sales and service operations related to oilfield operations rated separately.**
- **Included in the classification are facilities engaged only in automobile fluid and filter maintenance services. No other services or repair work is allowed. Oil change work performed in conjunction with repair work rated separately under 3630.**
- **Employees engaged in self-service gas station operations "only" rated separately under 8000A.**
- **Specialty small-engine repair shops, including but not limited to, lawn mowers, snow blowers, rototillers, weed eaters, and chain saws rated separately under 3630.**
- **Automobile dealers with no "facilities" for service, repair, and maintenance rated separately under 8747.**
- **Manufacture or fabrication of machinery rated separately under 3504.**
- **Pilot car drivers for road construction rated separately under 6042.**

8605 GEOLOGISTS AND SCOUTS

- Geologists or scouts of oil and gas field operators and independent specialists are generally covered under this class. They do not accompany seismograph or geophysical exploration crews on surveys or take part in any of the fieldwork, such as the actual drilling, but they may visit the drilling site.
- All employees and their drivers.
- Mapping, logging, reviewing of court records, and lease-buying employees.
- Sampling of water.
- **Oil well production rated separately under 6203.**
- **Oil and gas instrument logging rated separately under 6208.**

8747 PROFESSIONAL/BUSINESS REPS

This classification includes, but is not limited to:

- Accountants
- Actors, singers, choirs, and musicians
- Appointed and elected officials **[D]**
- Attorneys **[G]**
- Auctioneers
- Automobile dealers – new and / or used – no service or repair
- Bands and orchestras **[E]**
- Bell ringers / charity collections
- Bingo halls
- Business agents
- Collection agents and vehicle repossession
- Court reporters
- Directors and board members **[I]**
- Field auditors
- Gaming operations - operation of pull-tabs, blackjack, bingo, and slot machines **[H]**
- Grain Inspectors
- Home-based employees performing clerical functions
- Home-based online teachers
- Insurance agents, auditors, claims adjusters, estimators, and collectors **[J]**
- Jurors
- Labor union representatives **[F]**
- Managers or directors of professional fund-raising campaign contractors
- Medical transcriptionist (home-based)
- Merchandise set-up for newspaper and magazine wholesale operations
- Paralegals and others involved in investigative work
- Paraprofessionals
- Political campaign personnel
- Real estate agents, appraisers
- Salespersons
- Scale operators - NOC
- Social workers
- Solicitors
- Stockbrokers and agents
- Travel agents
- Traveling salespersons
- Orchestras, bands, or others contracting to perform at local social events, and traveling from one location to another.

- Classification 8747 is applicable to traveling clerical employees engaged in the business of providing accounting, auditing, office systemization, computer programming or related clerical services for their clients. Employees assigned to classification 8747 may be performing clerical work when they arrive at a client's location but, because of the combined exposure of traveling and clerical work, classification 8747 is assigned to their payroll in lieu of the clerical classification.
- Building managers whose exposures do not meet the conditions for assignment to clerical as described in classification 8805 are assigned to classification 8747. These managers show properties, inspect the grounds and buildings, oversee maintenance work, or collect rent from tenants, but do not perform maintenance work.
- Includes officials, agents, organizers, representatives, and others (with combined inside and outside duties, as well as, those who are principally involved in outside activities). **The classification does not include clerical office employees who qualify for rate class 8805.**
- **Maintenance of premises rated separately under 9007.**
- **Restaurant operations and bar operations rated separately under 9071.**
- **Security personnel employees rated separately under 7720.**

8805 CLERICAL OFFICE EMPLOYEES

- Classification 8805 applies to clerical office employees provided they are not otherwise classified in the manual. Clerical employees engage in telemarketing, bookkeeping, record keeping, drafting, or other office work where books and other records are kept or correspondence is conducted.
- Clerical employees engaging in any other duties will be assigned to the highest rate classification representing any part of their work. This classification does not apply to employees otherwise classified due to a controlling or composite rate classification. This rule is not applicable to the composite classification in the rate tables.
- **Home-based clerical employees will be rated separately under 8747.**

8808* BANKS - SAVINGS AND LOAN ASSOCIATIONS - CREDIT UNIONS
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- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- This classification includes employees, board members, and directors at institutions such as banks, savings and loan associations, credit unions, and PCA finance companies that are engaged in deposit banking or closely related functions and extending credit in the form of loans.

8831 VETERINARY SURGEONS AND HOSPITALS

- The veterinary hospital classification is assigned to veterinarians conducting practices in the care of animals.
- Includes on site clerical office staff and receptionists.
- The classification applies to professional employees, as well as nonprofessionals.
- Boarding kennels, pet shops and supplies, and grooming establishments. **[A]**
- Animal control officer / dogcatcher.
- There is no distinction between handling of large or small animals or between farm animals or household pets.
- Includes in-home pet care services.

9002 DOMESTICS

- Employees engaged in household or domestic work performed principally inside the insured's residence. This would include a cook, housekeeper, laundry worker, maid, butler, companion, or baby sitter. The classification contemplates employees who may perform various services for the private residents. Principal duties pertain to the general operations of the household.
- Also contemplated by this classification are those individuals performing home help services or providing personal assistance or home care for persons who are convalescent, aged, acutely or chronically ill, or disabled.
- **Home services providing principally nursing care by licensed nurses rated separately under 9040.**
- **Does not include farm activities.**
- **Lawn and garden service employees rated separately under 9007.**
- **Commercial janitorial services, cleaning services, or contractors providing workers who specialize in cleaning operations only rated separately under 9007.**
- **Group homes for the developmentally disabled rated separately.**
- **Commercial home help services rated separately under 9061B.**

9007 BUILDING CUSTODIANS AND JANITORIAL SERVICE

- Applies to employees involved in commercial or residential cleaning and janitorial activities. Activities may include: minor repairs, lawn maintenance, building custodians, and window washing. Cleaning of rugs, floors, furniture, and furnaces are included.
- Lawn and ground maintenance. Includes, but is not limited to, weed control, lawn maintenance, and lawn spraying. **[A]**
- Rental property upkeep and maintenance. **Rent collection only rated separately under 8747.**
- Fish hatcheries and research field employees. **[B]**
- Swimming pool cleaning.
- Chimney sweeps.
- Snow removal by hand or snow blower.
- **Domestic servants rated separately under 9002.**
- **Snow removal using any other equipment rated separately under 6042.**
- **Extraordinary repairs and maintenance, painting, or construction activities rated separately.**

9040* HOSPITALS

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- Applies to all employees associated with the operation of a hospital, including administrative, janitorial, professional, and cooking staff.
 - Includes drug and alcohol treatment centers, and mental health institutions providing overnight care.
 - Emergency medical treatment facilities operated by a hospital on hospital premises.
 - Nurses, certified nurse assistants, and therapists providing home services similar to hospital care.
 - **Hospitals operating in conjunction with Nursing Homes or Basic Care Facilities shall report payroll earned under each classification.**
 - **Basic Care Facilities rated separately under 9050. Nursing Homes rated separately under 9041.**
 - **Clinics providing medical services, but having no overnight care facilities, rated separately under 9042.**
 - **Physical therapists in clinic setting separate from hospital rated separately under 9042.**

9041* NURSING HOMES

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- All employees associated with the operation of a nursing home, including administrative, professional, custodial, and kitchen staff.
- Nursing homes will be licensed, as such, by the State of North Dakota.
- **Nursing homes operating in conjunction with hospitals or basic care facilities shall report payroll earned under each classification.**
- **Basic care facilities, hospitals, and retirement living centers rated separately.**
- **Mental health institutions, and drug and alcohol treatment centers rated separately.**

9042* MEDICAL CLINIC - PHYSICIANS - DENTISTS

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- All employees of medical physicians' offices and / or operations that provide outpatient services - medical clinics, physical and speech therapists, sleep clinics, hearing aid centers, and optometry. Ophthalmologists, optometry clinics, and offices performing eye examinations to include in the overall scope of their operations; processing and fitting of eyeglasses and grinding of lenses.
- Speech therapists, physical therapists, weight control services, or physical service-type risks that render their services in an office, or travel to clients to perform their services.
- Same day surgery facilities / clinic setting only.
- Mental health clinics providing services such as confidential counseling by psychiatrists and clinical psychologists that specialize in family, individual, and marital therapy. Diet centers and chemical drug treatment centers. **[A]**
- Chiropractic clinics. **[B]**
- Dental clinics. **[C]**
- Medical laboratories as part of a clinic performing tests and analysis of medical specimens.
- **Other laboratory operations rated separately under 4601.**
- **Inpatient overnight care rated separately under 9040.**
- **Dental laboratories operated separately from dental clinics or offices rated separately under 4692.**
- **Processing and manufacturing only of glasses and lenses rated separately under 4150.**
- **Retail optometry stores where operations do not include eye exams rated separately under 8000.**
- **Athletic training facilities rated separately under 9090.**

9050* HOTELS AND MOTELS

* *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*

- Facilities providing overnight housing accommodations. Hotels, motels, apartment hotels, rooming houses, homeless shelters, halfway houses, and hunting lodges.
- Retreat houses and homes. **[B]**
- Fraternities and sororities. **[D]**
- Basic care facilities, licensed as such by the State of North Dakota. **[E]**
- **Retirement living centers or assisted living facilities that are similar to typical rental or condominium housing complexes rated separately.**
- **Dormitories and housing operations that are part of an educational institution rated separately under 9062.**
- **The classification allows separate rating of employees in food and liquor operations only if such duties are confined solely to such restaurants and bars. Operation of food or liquor activities by contractor rated separately.**
- **YMCAs and YWCAs operating as athletic facilities with no overnight housing rated separately under 9090.**
- **Group homes for the developmentally disabled, nursing homes, hospitals, and facilities providing advanced care rated separately.**
- **Activities involving extraordinary repairs and renovations rated separately.**

9061* COMMUNITY OUTREACH SERVICES AND SUPPORT PROGRAMS

* *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*

- Applies to facilities that deliver a variety of support services to individuals with functional, development, physical, emotional, or social disabilities in need of vocational training and support.

Assistance programs and services include facilities providing:

- Residential and support services - individualized supported living service provided in individual homes, in the community, or at the providing facility, ranging from periodic intervention to 24-hour, seven days per week support. Such services include assessment, training, and monitoring of such areas as home care, personal care, cooking / nutrition, health maintenance, money management, mobility skills, social skills, and recreational skills training. This classification would include transitional community living training, supervised living arrangements, and commercial home help services. **[B]**

- Section 9061 continued on next page.

- Advocacy services - services such as attendant care as an alternative to detention and independent living skills training. **[B]**
- Community action and outreach services - housing rehabilitation programs, food bank programs, outreach programs, refugee resettlement programs, economic opportunity programs, Neighborhood Youth Corps, Job Corps, Peace Corps, and Vista programs. **[C]**
- Tribal government management programs. **[E]**
- Job Training Partnership Act (JTPA) programs. **[I]**
- **Nursing homes rated separately under 9041.**
- **Hospitals rated separately under 9040.**
- **Construction rated separately under 5410.**
- **Basic care facilities rated separately under 9050.**
- **Schools rated separately under 9062.**
- **Mental health institutions, and drug and alcohol treatment centers rated separately.**

9062 SCHOOLS - LIBRARIES - INSTITUTIONS

- Applies to professional employees of such institutions including administrators, board members, teachers, professors, counselors, coaches, referees, and clerical staff.
- Public or private academic, trade, or vocational institutions of learning.
- Libraries, colleges, universities, seminaries, and military schools.
- Dormitories and housing operations which are part of an educational institution.
- Museums. **[C]**
- Food services operated by school or institution. **[D]**
- Day care or nursery employees. **[E]**
- **Transportation of students rated separately under 7380.**
- **Hospital operations rated separately under 9040.**
- **Custodian and janitorial staff rated separately under 9007.**
- **Vehicle maintenance not part of a training program rated separately under 3630.**
- **Airplane operations, including flying trainers / instructors rated separately under 7405.**
- **Agricultural operations not incidental to teaching rated separately under 0006.**
- **Extraordinary repair or construction activities rated separately.**
- **Specialty trade contractors providing separate food and beverage services rated separately under 9071.**
- **Security personnel employees rated separately under 7720.**
- **Home-based online teachers rated separately under 8747.**

9071* RESTAURANTS

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- Employees engaged in the preparation and service of food and beverages provided directly to the user for consumption.
 - Restaurants, mobile food services, catering, retail cookie outlets, drive-thru food / beverage kiosks, and concession operations.
 - Food service preparation and delivery to senior citizens.
 - Bars. **[A]**
 - **Package, liquor, beer, or wine stores "off sale only" operating separately from a bar operation rated separately under 8000.**
 - **Preparation, packaging, or sale of food not sold directly to individuals for consumption rated separately under 2014 or 2041.**

9078 CAMP OPERATIONS

- Camping operations - girl or boy scouts, religious organizations, educational, etc., including payroll of entire staff at camp facility.
- Fraternal organization camps.
- **Food services provided by special contractors rated separately under 9071.**

9090* ATHLETIC CLUBS OR ENTERTAINMENT FACILITIES

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- Applies to all employees of indoor amusement facilities, including bowling lanes, sports centers, family fun centers, etc.
 - Allows separate rating of employees in food and liquor operations only if such duties are confined solely to such restaurants and bars. Operation of food or any beverage activities by contractor rated separately.
 - Dance halls, programs, or studios. **[A]**
 - Athletic, health, or fitness clubs and organizations including YMCAs and YWCAs not providing overnight housing accommodations, and private or public fitness centers providing racquetball, weight, swimming or exercise facilities, equipment, and programs.

- All on-site staff, including clerical, administrative, and professional trainers. It presumes possible operation or inclusion of incidental social programs, classroom instruction, nursery or daycare operations, community center operations, and tanning operations.
- Establishments primarily engaged in providing live theatrical presentations, indoor and outdoor, including all actors and non-actors, administration, and stagehands.
- **YMCA's and YWCA's operating separately staffed daycare or nursery operations may assign wages to classification 9062. No splitting of wages is allowed.**
- **Nonprofessional athletic team staff rated separately under 9182.**
- **Professional athletes and staff rated separately under 9181.**
- **Swimming pool, skating rink, curling rink, ski areas, and exposition hall operations rated separately under 9182.**

9104 RELIGIOUS ORGANIZATIONS AND CHURCHES
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Note: Coverage is not required for clergy and employees of religious organizations engaged in the operation, maintenance, and conduct of the place of worship under the North Dakota Century Code, Section 65-01-02 (20) (d).

- Applies to all paid professional and nonprofessional employees, including clergy, assistants, organists, and choir members.
- **Operation of academic trade or vocational institutional schools of learning rated separately under 9062.**
- **Janitorial or custodial staff rated separately under 9007.**

9180 CARNIVALS - CIRCUS - RACETRACKS

- Racetrack operations, including auto, horse, dog, or other races to include pit stewards, flagmen and on-track staff. **[A]**
- All employees of rodeos, and traveling carnival and circus operations. All operations including set-up, dismantling, and transportation of carnival / circus equipment and amusement devices. **[B]**
- Auto stunt shows - demonstrations and competitions. All employees, including ground crew associated with bungee jumping sites. **[C]**

9181 PROFESSIONAL ATHLETICS

- All employees of professional teams and organizations, including coaches, trainers, athletes, umpires, support staff, team mascots, and golf professionals not associated with an amusement facility.
- **Clerical and administrative staff rated separately.**
- **Concession, ticket sales, and public announcers rated separately under 9182.**
- **Trainers, managers, and coaches part of nonprofit athletic clubs rated separately under 9182.**

9182 PARK BOARDS AND AMUSEMENTS

Employees engaged in the care, operation, and maintenance of the following operations classified under **9182. [A]**

- Park districts and park boards.
 - Park employees painting, mowing or repair to park facilities.
 - Golf courses, (including facility golf professional), golf clubs and ranges.
 - Country clubs, gun clubs and ranges, trap or archery clubs and ranges.
 - Zoo operations, nonadministrative personnel only.
 - Campground only. No other operations.
 - Skating or curling rink operations.
 - Exposition buildings - all employees.
 - Wildlife guide services.
 - Fairs - including entire operating staff.
 - Swimming pool operations.
 - Skiing operations - instructors, patrols, cable chair rides, and ski shop.
 - Professional athletic organizations, racetrack operations, or other operations using their own concessions, ticket sales and announcers.
 - Nonprofessional athletic coaches, trainers, managers, and umpires not part of a professional team or professional athletic club. **[E]**
 - Corporate retreat centers.
- **Tree trimming rated separately under 0004.**
- **Specialty trade contractors providing separate food and beverage services rated separately under 9071.**
- **Specialty trade contractors providing retail store operations rated separately under 8000.**

9220 CEMETERY OPERATIONS

- Operation, care, and maintenance of cemeteries, including grave excavation.
 - Pet cemetery operations.
- **Clerical and administrative staff rated separately.**

9403 SANITATION OPERATIONS

- Collection and transportation of garbage, refuse, cooking oil, grease, automotive oil, and recyclable materials.
 - Includes drivers, loaders, scale operators, operational staff, and landfill operations.
 - Cesspool / septic cleaning, including loading and disposal. **[B]**
 - Portable toilets - service, installation, and delivery.
- **Administrative or clerical rated separately.**
- **Long-haul trucking of disposables rated separately under 7215.**

9544 SIGN MANUFACTURING

- All operations in the manufacturing, lettering, painting, transporting, erecting, and maintaining of advertising signs and displays.
- Includes field staff involved with estimating.
- Bill posting, erection, maintenance, estimating, postermaking, and billboards.
- **Sales, administrative, and clerical staff with no field or shop duties rated separately under 8805.**
- **Outside sales staff rated separately under 8747.**

9580* BARBERS AND BEAUTICIANS

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- All employees of barber shops, beauty salons, nail salons, tattoo parlors, tanning centers, and spas, including retail product sales.
 - Barber or beauty schools.
 - **Suppliers and dealers of beautician or barber equipment and supplies rated separately.**

9615* MOTION PICTURE AND VIDEO PRODUCTION

- * *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*
- All operations associated with the production of motion pictures, videos, commercials and animated features, and sound recording studios.
 - Included in the classification are all employees working within the studio, as well as all actors, directors, equipment handlers, carpenters, electricians, and technical staff.
 - **Productions of bona fide television broadcasting stations rated separately under 7602.**

9620 FUNERAL HOMES

- Includes all operations of funeral facilities including embalmers, crematory employees, drivers, ushers, organists, musicians, singers, and greeters.
- **Employees performing clerical duties only, with no other activities, may be rated separately under 8805.**

9757* TOWNSHIPS - ALL EMPLOYEES

* *This classification is a composite rate classification. All employees are to be included. There will be no payroll division for any employee within this scope.*

9830 CIVIL AIR PATROL (VOLUNTEER)

- Applicable only to the North Dakota Civil Air Patrol members as authorized under the North Dakota Century Code, Section 65-06.1-01. "Civil air patrol member" means a volunteer civilian member of the civil air patrol engaged in official state activities authorized under chapter 54-45.
- No other employees to be classified within 9830.
- Minimum annual account charges will apply.

9835 VOLUNTEER PROGRAMS

- **This coverage is optional.** Applies to organizations wishing to provide coverage for non-paid volunteers. Coverage is dependent upon prior notification to the organization of the name of each enrolled volunteer. Minimum annual account charges will apply.
- Individuals in inmate work-release programs **[A]** or individuals performing community service activities administered through or by local, state, federal courts, or criminal or penal programs, may be classified here provided they receive no actual wages from an employer who would otherwise qualify their activities as a paid employee.
- Members of volunteer ambulance services.
- Auxiliary members of volunteer firefighting organizations not involved in actual firefighting or rescue operations.
- **Volunteer firefighters rated separately under 7710.**

9840 VOCATIONAL TRAINING - WORK EVALUATION PROGRAMS

- **This coverage is optional.** Applicable to individuals enrolled in vocational training or work evaluation programs, regardless of the nature of their training. This classification does not apply to conditions where the individual is paid wages that would qualify the individual as a paid employee and thus require separate classification.
- Coverage is dependent upon prior notification to the organization of the name of each individual enrolled. Minimum annual account charges will apply.

9850 PRISON INDUSTRIES PROGRAM

This classification was developed by the 1997 Legislature, HB 1116, specifically for Roughrider Industries, a division of the North Dakota Department of Corrections. HB 1116 provides a mechanism for Roughrider Industries to insure inmates employed in prison industry programs to be covered with workers' compensation coverage.

- Roughrider Industries assumes all risk under this classification and will reimburse to the organization all costs associated with claims filed through their prison industry programs. No other programs or businesses operating in North Dakota will be eligible for this classification.

- **Noninmate employees of Roughrider Industries will be rated separately.**

9950 PREFERRED WORKER PROGRAM

Classification applies to those employers participating in the Preferred Worker Program.

**WORKFORCE SAFETY & INSURANCE
MANUAL RATES - 2022 / 2023**

DESCRIPTION	CLASS	BASE	BASE	\$ AMT CHANGE	PERCENT CHANGE	MAX PP	MAX PP
		RATE	RATE			CHARGE	CHARGE
		7/1/2021	7/1/2022			7/1/2021	7/1/2022
						\$38,500	\$38,400
Florists - Nurseries - Gardening	0003	1.27	1.32	0.05	3.9%	488.95	506.88
Tree Planting - Trimming - Harvest.	0004	4.95	5.46	0.51	10.3%	1,905.75	2,096.64
Apiaries	0005	1.91	1.73	(0.18)	-9.4%	735.35	664.32
Farming and Ranching	0006	4.33	4.32	(0.01)	-0.2%	1,667.05	1,658.88
Row Crop Non-Mach. Farm Labor	0007	1.29	1.26	(0.03)	-2.3%	496.65	483.84
Poisoning & Spraying	0010	2.70	2.37	(0.33)	-12.2%	1,039.50	910.08
Hatcheries and Egg Production	0034	0.67	0.66	(0.01)	-1.5%	257.95	253.44
Commercial Farm Mach. Operations	0050	1.95	2.19	0.24	12.3%	750.75	840.96
Irrigation	0251	6.23	5.97	(0.26)	-4.2%	2,398.55	2,292.48
Coal Mining	1005	1.15	1.17	0.02	1.7%	442.75	449.28
Oil or Gas Operations	1320	2.46	2.56	0.10	4.1%	947.10	983.04
Briquette and Clay Products Mfg.	1463	3.90	3.86	(0.04)	-1.0%	1,501.50	1,482.24
Stonecutters	1802	3.02	2.83	(0.19)	-6.3%	1,162.70	1,086.72
Bakeries	2000	2.17	2.07	(0.10)	-4.6%	835.45	794.88
Food Processing	2014	2.36	2.46	0.10	4.2%	908.60	944.64
Sugar Mfg. and Refining	2030	2.33	2.13	(0.20)	-8.6%	897.05	817.92
Food Preparation - Nonretail	2041	2.14	1.98	(0.16)	-7.5%	823.90	760.32
Creameries and Dairy Products Mfg.	2064	4.24	3.85	(0.39)	-9.2%	1,632.40	1,478.40
Packing Plants & Slaughter Houses	2094	6.36	5.88	(0.48)	-7.5%	2,448.60	2,257.92
Beverage Manufacturing	2163	3.65	3.43	(0.22)	-6.0%	1,405.25	1,317.12
Cleaners and Laundries	2583	2.33	2.23	(0.10)	-4.3%	897.05	856.32
Shoe Repair	2660 *	0.82	0.80	(0.02)	-2.4%	315.70	307.20
Leather and Canvas Goods Mfg.	2681	2.79	2.41	(0.38)	-13.6%	1,074.15	925.44
Logging and Sawmill Operations	2705	8.59	8.22	(0.37)	-4.3%	3,307.15	3,156.48
Woodworking Mfg.	2803	1.88	1.62	(0.26)	-13.8%	723.80	622.08
Upholstering	2860	3.14	2.99	(0.15)	-4.8%	1,208.90	1,148.16
Mfg. of Light Metal - Nonmetal	3124	1.59	1.47	(0.12)	-7.5%	612.15	564.48
Welding and Blacksmithing	3360	2.68	2.53	(0.15)	-5.6%	1,031.80	971.52
Foundries - Implement and/or Equip.	3504	3.89	3.72	(0.17)	-4.4%	1,497.65	1,428.48
Boiler and Tank Manufacturing	3620	4.03	3.73	(0.30)	-7.4%	1,551.55	1,432.32
Auto Repair - Body Shops - Mech.	3630	2.81	2.68	(0.13)	-4.6%	1,081.85	1,029.12
Computer/Electronic/Assembly	3685	0.78	0.71	(0.07)	-9.0%	300.30	272.64
Motor Coach-Carriage Assembly	3866	2.38	2.26	(0.12)	-5.0%	916.30	867.84
Brick - Pipe - Concrete Products Mfg.	4036	2.62	2.51	(0.11)	-4.2%	1,008.70	963.84
Pottery and Ceramics Mfg.	4061	0.68	0.65	(0.03)	-4.4%	261.80	249.60
Glass Merchants	4130	5.01	4.96	(0.05)	-1.0%	1,928.85	1,904.64
Jewelry &/or Optical Goods Mfg.	4150	0.30	0.29	(0.01)	-3.3%	115.50	111.36
Printing and Publishing	4310 *	0.60	0.60	0.00	0.0%	231.00	230.40
Photographers	4365 *	0.46	0.44	(0.02)	-4.3%	177.10	168.96
Fertilizer & Chemical Dealers	4583	2.02	2.27	0.25	12.4%	777.70	871.68
Laboratory Work and Medicine Mfg.	4601	0.40	0.38	(0.02)	-5.0%	154.00	145.92
Dental Laboratories	4692 *	0.76	0.72	(0.04)	-5.3%	292.60	276.48
Oil Refining - Synthetic Fuels Mfg.	4740	1.44	1.60	0.16	11.1%	554.40	614.40
Masonry Work	5025	2.69	2.49	(0.20)	-7.4%	1,035.65	956.16
Iron or Steel Construction	5040	2.18	2.07	(0.11)	-5.0%	839.30	794.88
Ornamental Work	5100	2.34	2.29	(0.05)	-2.1%	900.90	879.36
Boiler and Elevator Installation & Svc.	5110	2.73	2.88	0.15	5.5%	1,051.05	1,105.92
Plumbing, Heating, Sheet Metal	5183	2.30	2.09	(0.21)	-9.1%	885.50	802.56

Minimum Premium - Proposed - \$250, Current - \$250

*Composite Rate Classification

**Risk Free Class Subject to \$250 Minimum

PC = Per 100 Capita

PP = Per Person

Prepared by Employer Services 4/25/2022

**WORKFORCE SAFETY & INSURANCE
MANUAL RATES - 2022 / 2023**

DESCRIPTION	CLASS	BASE	BASE	\$ AMT CHANGE	PERCENT CHANGE	MAX PP	MAX PP
		RATE	RATE			CHARGE	CHARGE
		7/1/2021	7/1/2022			7/1/2021	7/1/2022
						\$38,500	\$38,400
Electrical - Wiring - Svc. & Repair	5190	1.91	1.79	(0.12)	-6.3%	735.35	687.36
Concrete Work	5205	2.88	2.83	(0.05)	-1.7%	1,108.80	1,086.72
Plastering-Stucco-Drywall	5345	4.73	4.25	(0.48)	-10.1%	1,821.05	1,632.00
Building Construction	5410	4.69	4.62	(0.07)	-1.5%	1,805.65	1,774.08
Painting and Paper Hanging	5474	2.97	3.33	0.36	12.1%	1,143.45	1,278.72
Floor Covering Installation	5502	4.94	4.58	(0.36)	-7.3%	1,901.90	1,758.72
Roofing-Hot Tar Method & Sandblast	5545	9.46	9.74	0.28	3.0%	3,642.10	3,740.16
Consulting Engineers	5603	0.49	0.43	(0.06)	-12.2%	188.65	165.12
Street and Road Construction	6042	3.36	3.13	(0.23)	-6.8%	1,293.60	1,201.92
Water Well Drilling Operations	6200	5.52	5.05	(0.47)	-8.5%	2,125.20	1,939.20
Oil and Gas Development - Drilling	6203	3.79	3.46	(0.33)	-8.7%	1,459.15	1,328.64
Oil & Gas Well Sply. Or Equip. Dirs.	6204	2.21	1.84	(0.37)	-16.7%	850.85	706.56
Oil Well Trucking	6205	6.47	5.77	(0.70)	-10.8%	2,490.95	2,215.68
Oil Well Servicing	6206	4.08	3.70	(0.38)	-9.3%	1,570.80	1,420.80
Oil and Gas Instrument Logging	6208	1.24	0.97	(0.27)	-21.8%	477.40	372.48
Junk and Scrap Metal Dealers	6209	2.20	2.10	(0.10)	-4.5%	847.00	806.40
Bldg. Moving - Demolition - Salvage	6210	4.83	4.90	0.07	1.4%	1,859.55	1,881.60
Excavating	6221	1.92	2.14	0.22	11.5%	739.20	821.76
Dredging	6223	7.45	7.30	(0.15)	-2.0%	2,868.25	2,803.20
Tunnel Construction	6233	TBA	TBA	TBA	TBA	TBA	TBA
Caisson Work	6253	20.47	19.54	(0.93)	-4.5%	7,880.95	7,503.36
Sewer-Water-Gas-Oil-Pipeline Const.	6301	1.48	1.64	0.16	10.8%	569.80	629.76
Fence Construction	6400	2.43	2.32	(0.11)	-4.5%	935.55	890.88
Trucking and Hauling	7215	5.31	5.09	(0.22)	-4.1%	2,044.35	1,954.56
Explosive Ammunition Handlers	7217	4.12	3.85	(0.27)	-6.6%	1,586.20	1,478.40
Chauffeurs-School Bus - Ambulance	7380	2.36	2.10	(0.26)	-11.0%	908.60	806.40
Ice Handling	7384	4.09	3.95	(0.14)	-3.4%	1,574.65	1,516.80
Aircraft Ground Crew Operations	7403	1.96	2.06	0.10	5.1%	754.60	791.04
Aircraft Flying Operation	7405	2.30	2.45	0.15	6.5%	885.50	940.80
Specialized Aircraft Operations	7420	18.76	20.37	1.61	8.6%	7,222.60	7,822.08
Gas Works	7500	1.17	1.14	(0.03)	-2.6%	450.45	437.76
Water Works	7520	3.34	2.98	(0.36)	-10.8%	1,285.90	1,144.32
Electric Light & Power Const. - REA	7529	1.98	2.22	0.24	12.1%	762.30	852.48
Electric Light & Power Companies	7531	2.16	2.30	0.14	6.5%	831.60	883.20
Elec. Light./Power Const./Invest. Own.	7533	1.28	1.26	(0.02)	-1.6%	492.80	483.84
Electric Light/Power Const. - Special	7534	2.81	2.62	(0.19)	-6.8%	1,081.85	1,006.08
Electronic Equip. - Install. & Repair	7535	0.92	0.89	(0.03)	-3.3%	354.20	341.76
Telephone Operations	7600	1.50	1.46	(0.04)	-2.7%	577.50	560.64
Telephone and Cable Line Const.	7601	2.18	2.37	0.19	8.7%	839.30	910.08
Radio and Television	7602	0.32	0.29	(0.03)	-9.4%	123.20	111.36
Cable Install. - Service & Repair	7603	2.24	2.30	0.06	2.7%	862.40	883.20
Switching & Switchboard Repairing	7605	0.22	0.22	0.00	0.0%	84.70	84.48
Fire Departments - Paid Employees	7700	4.47	4.26	(0.21)	-4.7%	1,720.95	1,635.84
Fire Departments - Volunteer	7710	61.34PC	59.25PC	(2.09)	-3.4%	N/A	N/A
Emergency Response Members & Volunteers	7715 **	N/A	N/A	N/A	N/A	250.00	250.00
Law Enforcement	7720	2.38	2.61	0.23	9.7%	916.30	1,002.24
Stores - Retail	8000 *	0.82	0.85	0.03	3.7%	315.70	326.40
Full-Line Department Stores	8001 *	1.43	1.39	(0.04)	-2.8%	550.55	533.76

Minimum Premium - Proposed - \$250, Current - \$250

*Composite Rate Classification

**Risk Free Class Subject to \$250 Minimum

PC = Per 100 Capita

PP = Per Person

Prepared by Employer Services 4/25/2022

**WORKFORCE SAFETY & INSURANCE
MANUAL RATES - 2022 / 2023**

DESCRIPTION	CLASS	BASE		\$ AMT CHANGE	PERCENT CHANGE	MAX PP	MAX PP
		RATE	RATE			CHARGE	CHARGE
		7/1/2021	7/1/2022			7/1/2021	7/1/2022
						\$38,500	\$38,400
Meat Markets	8003	2.64	2.49	(0.15)	-5.7%	1,016.40	956.16
Stores - Hardware and Appliance	8010 *	0.75	0.75	0.00	0.0%	288.75	288.00
Furniture and Floor Covering Dealers	8015 *	1.39	1.42	0.03	2.2%	535.15	545.28
Wholesale Warehouse	8016	2.37	2.64	0.27	11.4%	912.45	1,013.76
Commission & Produce Merchants	8022	2.26	2.54	0.28	12.4%	870.10	975.36
Hide & Leather Dealers - Tanners	8100	1.29	1.26	(0.03)	-2.3%	496.65	483.84
Lumber Yard Employees	8207 *	1.79	1.64	(0.15)	-8.4%	689.15	629.76
Coal, Iron, or Steel Merchants	8221	3.62	3.51	(0.11)	-3.0%	1,393.70	1,347.84
Livestock Dealers and Operations	8284	7.44	6.56	(0.88)	-11.8%	2,864.40	2,519.04
Cold Storage Warehouse	8291	2.07	1.99	(0.08)	-3.9%	796.95	764.16
General Warehouse & Storage	8292	2.60	2.49	(0.11)	-4.2%	1,001.00	956.16
Grain Elevators	8304	2.70	2.90	0.20	7.4%	1,039.50	1,113.60
Oil & Gas Distributing-Bulk-Dealers	8350	3.03	2.55	(0.48)	-15.8%	1,166.55	979.20
Automotive Dealers & Svc. Stations	8380 *	1.75	1.65	(0.10)	-5.7%	673.75	633.60
Geologists and Scouts	8605	0.64	0.64	0.00	0.0%	246.40	245.76
Professional/Business Reps	8747	0.29	0.30	0.01	3.4%	111.65	115.20
Clerical Office Employees	8805	0.23	0.20	(0.03)	-13.0%	88.55	76.80
Banks-S & L Assocs.- Credit Unions	8808 *	0.20	0.18	(0.02)	-10.0%	77.00	69.12
Veterinary Surgeons & Hospitals	8831	1.52	1.49	(0.03)	-2.0%	585.20	572.16
Domestics	9002	1.23	1.30	0.07	5.7%	473.55	499.20
Building Custodians & Janitorial Svc.	9007	2.48	2.29	(0.19)	-7.7%	954.80	879.36
Hospitals	9040 *	0.92	0.86	(0.06)	-6.5%	354.20	330.24
Nursing Homes	9041 *	1.27	1.25	(0.02)	-1.6%	488.95	480.00
Medical Clinic-Physicians-Dentists	9042 *	0.41	0.37	(0.04)	-9.8%	157.85	142.08
Hotels and Motels	9050 *	0.97	0.94	(0.03)	-3.1%	373.45	360.96
Community Outreach & Support Prg.	9061 *	1.25	1.14	(0.11)	-8.8%	481.25	437.76
Schools - Libraries - Institutions	9062	0.41	0.41	0.00	0.0%	157.85	157.44
Restaurants	9071 *	0.85	0.85	0.00	0.0%	327.25	326.40
Camp Operations	9078	1.71	1.69	(0.02)	-1.2%	658.35	648.96
Athletic Clubs or Entertainment Fac.	9090 *	1.04	1.02	(0.02)	-1.9%	400.40	391.68
Religious Organizations & Churches	9104	0.34	0.33	(0.01)	-2.9%	130.90	126.72
Carnivals - Circus - Race Tracks	9180	11.93	11.56	(0.37)	-3.1%	4,593.05	4,439.04
Professional Athletics	9181	61.14	68.31	7.17	11.7%	23,538.90	26,231.04
Park Boards and Amusement	9182	1.76	1.77	0.01	0.6%	677.60	679.68
Cemetery Operations	9220	1.61	1.55	(0.06)	-3.7%	619.85	595.20
Sanitation Operations	9403	7.70	7.49	(0.21)	-2.7%	2,964.50	2,876.16
Sign Manufacturing	9544	3.34	3.12	(0.22)	-6.6%	1,285.90	1,198.08
Barbers and Beauticians	9580 *	0.45	0.43	(0.02)	-4.4%	173.25	165.12
Motion Picture and Video Production	9615 *	0.65	0.63	(0.02)	-3.1%	250.25	241.92
Funeral Homes	9620	1.06	1.02	(0.04)	-3.8%	408.10	391.68
Townships - All Employees	9757 *	0.70	0.69	(0.01)	-1.4%	269.50	264.96
Civil Air Patrol - Volunteer	9830 **	N/A	N/A	N/A	N/A	250.00	250.00
Volunteer Programs	9835	9.12PP	9.14PP	0.02	0.2%	9.12PP	9.14PP
Vocational Training - Work Eval. Prg.	9840	6.96PP	6.95PP	(0.01)	-0.1%	6.96PP	6.95PP
Prison Industry Programs	9850 **	N/A	N/A	N/A	N/A	250.00	250.00

Minimum Premium - Proposed - \$250, Current - \$250

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